



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

March 7, 2023

OFFICE MEMORANDUM
OSDS-2023-0070

AUTHORITY TO RENDER OVERTIME SERVICES

To: Assistant Schools Division Superintendent
All Concerned Personnel

1. In line with necessary updating of payrolls in the Division PSU, listed below are the identified personnel authorized to render overtime services on **March 7, 2023**.

ROMA Q. BERJA -Administrative Officer II
JENNY A. DORIA – Administrative Officer II

2. The aforementioned personnel are entitled to claim Compensatory Time-Off (CTO) for the services rendered as per CSC-DBM Joint Circular No. 2-A, series of 2005 entitled “Non-Monetary Remuneration for Overtime Services Rendered.”
3. For the information and guidance of the concerned personnel.

ALLAN G. FARNAZO
Regional Director
and concurrent Officer-In-Charge
Office of the Schools Division Superintendent

For the Schools Division Superintendent:



REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent

EDUARD C. AMOGUIS, EdD
Chief Education Supervisor
Curriculum Implementation Division 2/6/2023

