



Republic of the Philippines  
**Department of Education**  
REGION XI

**SCHOOLS DIVISION OF DAVAO DEL NORTE**

Office of the Schools Division Superintendent

OFFICE MEMORANDUM  
OSDS-2023-0132

To: **EDUARD C. AMOGUIS**  
Chief Education Supervisor

From: The Office of the Schools Division Superintendent

Subject: Designation as Office In-Charge of the Office of the Public Schools District Supervisor of B.E. Dujali District

Date: June 1, 2023

In the exigency of the service, you are hereby informed of your special assignment as Officer In-Charge of the Office of the Public Schools District Supervisor of B.E. Dujali District in addition to your position as Chief Education Supervisor of the Curriculum Implementation Division, effective immediately.

As such, you are to assume all accountabilities and responsibilities as Officer In-Charge of the Office of the Public Schools District Supervisor of B.E. Dujali District including:

- The conduct of instructional supervision;
- Provision of technical assistance in school management and curriculum implementation;
- Establishing a conducive physical environment for learners and school workers;
- Sustaining strong and harmonious partnerships and collaboration among stakeholders in order to improve access to and delivery of quality basic education.

This assignment does not carry with it additional remuneration nor priority in promotion and is TEMPORARY in nature, subject to recall by this Office when deemed necessary.

Please be guided accordingly.

Recommending Approval:



*[Signature]*  
**REBECCA C. SAGOT, CESO VI**

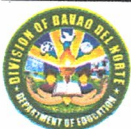
Assistant Schools Division Superintendent

*[Signature]* Approved by:

*[Signature]*  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

Copy furnished:

The Municipal Mayor  
Municipality of B.E. Dujali  
The Resident Auditor  
Commission of Audit  
Planning Section  
Accounting Section  
Personnel Section  
Records Section



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