



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO DEL NORTE

SCHOOLS DIVISION OF DAVAO DEL NORTE
 RECORDS SECTION
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Office of the Schools Division Superintendent

OFFICE MEMORANDUM
 SGOD-2022-0001

To: **REBECCA C. SAGOT – Assistant School Division Superintendent**
RAMEL M. PILO – Chief, Education Supervisor School Governance and Operation Division
NOLI DE FELIPE – Public School District Supervisor
Dr. JOCELYN CARDIENTE -Public School District Supervisor
DUJALI SECONDARY SCHOOL HEADS
CARMEN SECONDARY SCHOOL HEADS
GARRY DE VERA, RN
MARIA LUISA CUYOS, RN

Subject: **NURSE IN-CHARGE FOR DUJALI AND CARMEN SECONDARY SCHOOLS, COVID-19 FOCAL PERSON.**

Date: JANUARY 3,2023

1. Nurse-in -charge of all the duties and responsibilities left by Nurse Hannah Pelaez Nurse II who will be absent from her station in Dujali National High School and Carmen National High School for maternity leave starting January 3 ,2023 – March 27,2023, Namely:

Nurse-In-Charge	Area of Assignment /Programs
1.Garry De Vera, RN	Dujali National High School
2.Maria Luisa Cuyos, RN	Carmen National High School Covid-19 Focal Person

2. This will take effect upon the approval of the memorandum.
3. Covid-19 Health Protocols shall be strictly observed.
4. Equal Opportunity Principle (EOP) for all teaching, non-teaching personnel and learners of the Division of Davao Del Norte, shall be applied at all times.
5. Please be guided accordingly.

ALLAN G. FARNAZO
 Director IV
 And Concurrent Office -In -Charge
 Office of Schools Division Superintendent:

For the Schools Division Superintendent:

[Signature]
 REBECCA C. SAGOT, CESO VI
 Assistant School Division Superintendent





Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

January 3, 2022

REBECCA C. SAGOT, CESO V
Assistant School Division Superintendent
School Division of Davao Del Norte

MADAM:

Greetings of Peace!

I am respectfully requesting your approval for the two Division Nurses, namely: Garry De Vera, RN and Maria Luisa Cuyos, RN whom will take charge of the duties and responsibilities left by Hannah Pelaez, Nurse 11 who will be absent from her station in Dujali National High School and Carmen National High School, respectively, starting January 3, 2023 to March 17, 2023 for Maternity Leave. Nurse Garry De Vera will be in charge of Dujali National High School while Nurse Maria Luisa Cuyos will be in charge of Carmen National High School and Covid-19 Focal Person. The effectivity of the said request is upon your approval.

Your positive response to my request is highly appreciated.

Thank you and God Bless.

Very truly yours,


ANGELINE C. PAULMA, MD
MEDICAL OFFICER III

Approved:


REBECCA C. SAGOT, CESO V
Assistant School Division Superintendent
School Division of Davao Del Norte



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