



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Governance and Operations Division

OFFICE MEMORANDUM
SGOD-2023-062

To: Assistant Schools Division Superintendent
Chief Education Program Supervisor, School Governance and Operations Division
Senior Education Program Specialist – Social Mobilization and Networking

Subject: **PARTICIPATION TO THE CAPACITY BUILDING FOR THE QUALITY MANAGEMENT SYSTEM (QMS) AND REFRESHER COURSE FOR THE INTERNAL QUALITY AUDIT TEAM (IQAT)**

Date: August 22, 2023

In reference to Regional Memorandum QAD-2023-058, there will be a conduct of **Capacity Building for the Quality Management System (QMS) and Refresher Course for the Internal Audit Team (IQAT)** on **August 22-25, 2023** at **Waling-Waling Hall, DepEd Regional Office XI, Davao City**.

Anent to this, the **Ramel M. Pilo**, Chief Education Supervisor of the SGOD and **Romela T. Pangandoyon**, Senior Education Program Specialist for Social Mobilization and Networking are advised to attend the said activity.

Travel expenses, board and lodging, and incidental expenses shall be charged against local funds, while provision of two snacks and lunch shall be charged against Regional Office funds subject to the usual accounting and auditing rules and regulations.

Attached is the above-mentioned regional memorandum for reference and guidance.

Everyone is enjoined to continually support and recognize the value of equality and diversity (Equal Opportunity Principle) in all undertakings relevant to the activity.

For immediate dissemination and compliance.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:



RAMEL M. PILO
Chief Education Supervisor
Schools Governance and Operations Division/
Division In-Charge





Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

QAD-2023-058

To : Assistant Regional Director
RO Chiefs of Functional Divisions

Subject: **Capacity Building for the Quality Management System (QMS) and Refresher Course for the Internal Quality Audit Team (IQAT)**

Date : August 14, 2023

1. Pursuant to DO 009, s. 2021 or the "Institutionalization of the Quality Management System in the Department of Education," and DepEd Memo 014, s. 2022, "The DepEd Quality Management System Manual and Procedures and Work Instructions Manual" dated March 15, 2022, this Regional Office will conduct a Capacity Building on the Quality Management System (QMS) and Refresher Course for the Internal Quality Audit Team (IQAT) at Waling-Waling Hall on **August 22-25, 2023**.
2. The participants and schedules of the activities are in the enclosures.
3. The ICTU and secretariat are directed to document the activities and shall submit the minutes/proceedings five working days after the conduct of the same, **attention: Brenda S. Belonio, IQAT deputy chairperson.**
4. Travel expenses, board and lodging, and incidental expenses of the SDO participants shall be charged against local funds. The provision of two snacks (A.M.&P.M.) and lunch shall be charged against Regional Office funds subject to the usual accounting and auditing rules and regulations.
5. For strict compliance.

By the Authority of the Regional Director

ALLAN G. FARNAZO

Director IV

RELORENTAMIL B. BAGUIO

Director III

16 AUG 2023

ROQ4/bsb



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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

Enclosure to Regional Memorandum No. QAD-2023-058

Enclosure A. Schedule of Activities

DATE	ACTIVITY	PARTICIPANTS
August 22-24, 2023	Refresher Course for the Internal Quality Auditors	RO IQA Team SDO IQA representatives Selected RO Personnel Resource Speaker
August 25, 2023	Capacity Building for the Quality Management System (QMS)	RO Top Management RO QMS Teams SDO QMRs Selected RO Personnel Resource Speaker

Enclosure B. Participants

B.1. Internal Quality Audit (IQA) Refresher Course

Date: August 22-24, 2023

Name of Participant	QMS Designation	RO/SDO
1. Jenielito S. Atillo	Lead, IQAT	QAD
2. Brenda S. Belonio, EdD	Deputy, IQAT	QAD
3. Mary Jane M. Mejorada	Member, IQAT	CLMD
4. Ronnie S. Mercado	Member, IQAT	FTAD
5. Isidra B. Despi	Member, IQAT	HRDD
6. Cherry Ann D. Into	Member, IQAT	PPRD
7. Atty. Lorenza Pitulan	Member, IQAT	ORD-LEGAL
8. Atty. Shemelyn G. Bilbao	Member, IQAT	ORD-LEGAL
9. Janice T. Gamalong	Member, IQAT	AD
10. Marra B. Medrano	Member, IQAT	ESSD
11. Leonides Jimmy T. Jesuro	Member, IQAT	AD-Personnel
12. April P. Bañados	Member, IQAT	AD-Cash
13. Joy L. Sibonga	Member, IQAT	AD-PU
14. Maureen Ava B. Acuña	Member, IQAT	HRDD
15. Desiree B. Aquino	Member, IQAT	AD-Cash
16. Cecille Marie Sheelah B. Limosnero	Member, IQAT	ORD-LEGAL
17. Immanuel Alpha Sicam	Member, IQAT	PPRD
18. Marilyn B. Madrazo	QMR	PPRD
19. Darly D. Lamentac	Head, Secretariat	QAD
20. Joshua Wong	Member, Secretariat	RO-ICTU
21. Justin Brylle C. Villarias	Member	RO-PAU
22. Alfeo B. Ingay	Member, QWT	QAD
23. Narmela Espedido	Member, IQAT	Davao City
24. Teresita E. Helgason	Member, IQAT	IGACOS
25. Elden Orbeta	Member, IQAT	Panabo City
26. Romela T. Pangadoyon	Member, IQAT	Davao Del Norte
27. Cristy C. Epe	Lead, IQAT	Davao De Oro



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28. Liezel C. Padua	Deputy, IQAT	Mati City
29. Cherry Ann M. Verana-Quibo	Member, IQAT	Davao Oriental
30. Resen O. Monserate	Member, IQAT	Digos City
31. Antonio C. Pace, IV	Member, IQAT	Davao Del Sur
32. Aris Leo Fontanilla	Member, IQAT	Davao Occidental
33. Josefina B. Palaca	Lead, IQAT	Tagum City

B.2. Capacity Building on the Quality Management System (QMS)

Date: August 25, 2023

Name of Participant	QMS Designation	RO/SDO
1. Gerard S. Pil	QMR	Davao City
2. Jucell J. Lauron	QMR	IGACOS
3. Erick S. Dalumpines	QMR	Panabo City
4. Ramel M. Pilo	QMR	Davao Del Norte
5. Dennis Alcano	QMR	Davao De Oro
6. Joan Christella A. Cereno	QMR	Mati City
7. Christian N. Sango	QMR	Davao Oriental
8. Eleser D. Mateo	QMR	Digos City
9. Mario C. Mondejar	QMR	Davao Del Sur
10. Jesus Lascaña	QMR	Davao Occ.
11. Ruth Ursulino	QMR	Tagum City
12. Narmela Espedido	Member, IQAT	Davao City
13. Teresita E. Helgason	Member, IQAT	IGACOS
14. Elden Orbeta	Member, IQAT	Panabo City
15. Romela T. Pangadoyon	Member, IQAT	Davao Del Norte
16. Cristy C. Epe	Lead, IQAT	Davao De Oro
17. Liezel C. Padua	Member, IQAT	Mati City
18. Cherry Ann M. Verana-Quibo	Member, IQAT	Davao Oriental
18. Resen O. Monserate	Member, IQAT	Digos City
19. Antonio C. Pace, IV	Member, IQAT	Davao Del Sur
20. Aris Leo Fontanilla	Member, IQAT	Davao Occ.
21. Josefina B. Palaca	Lead, IQAT	Tagum City
22. Allan G. Farnazo	Top MGT.	ORD
23. Rebonfamil R. Baguio	Top MGT.	OARD
24. Dr. Marilyn B. Madrazo	QMR/ RMT Member	PPRD
25. Dr. Roy T. Enriquez	TL: QWT / QMR/ RMT Member	AD
26. Dr. Warlito E. Hua	DEP.TL: RMT /QMR Member	ESSD
27. Dr. Mary Jeanne B. Aldeguer	DEP.TL: RMT /QMR Member/ Dep. TL: QWT	CLMD
28. Dr. Nelma Lyn R. Barnija	TL: TAT / QMR/ RMT Member	HRDD- NEAP
29. Ms. Loradel L. Baricaua	TL: RMT / QMR Member / Dep.TL: QWT	FD
30. Mr. Jenielito S. Atillo	TL: IQAT / QMR/ RMT Member	QAD
31. Mr. Aris B. Juanillo	TL: KMT / QMR/ RMT Member	FTAD
32. Ronnie S. Mercado	Head Secretariat/ IQAT	FTAD
33. Aida Placencia	Member	FTAD
34. Darly D. Lamentac	Secretariat	QAD
35. Herminia A. Batinding	Secretariat	CLMD



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36.	Maureen B. Acuña	Secretariat/IQAT	HRDD
37.	Jashua C. Wong	Secretariat	ORD-ICTU
38.	April P. Bajados	Secretariat / IQAT	AD-CS
39.	Leonides Jimmy T. Jesuro	IQAT & KMT Member	AD-PS
40.	Maria Perpetua G. Batibut	KMT	AD-RS
41.	Maria Gemima V. Galang	TAT / RMT Member	ORD-PAU
42.	Joy S. Sibonga	IQAT Member/ KMT	AD-PU
43.	Allan Ebuña	QWT	AD-GSU
44.	Gena G. Quilana	RMT Member	AD-PS
45.	Charles G. Saguibo	Member, QWT	AD-AMS
46.	Atty. Lorenza Pitulan	IQAT	ORD-LU
47.	Eleanor G. Padilla	IQAT	FD
48.	Maricel S. Langahid	Dep.TL KMT	CLMD
49.	Alfeo B. Ingay	QWT Member	QAD
50.	Isidra B. Despi	Dep.TL: TAT	HRDD
51.	Cherry Ann D. Into	IQAT	PPRD
52.	Pedelina O. Huevos	QWT Member	CLMD
53.	Jeselyn B. Dela Cuesta	TAT Member	CLMD
54.	Glen Villonez	TAT	HRDD
55.	Analiza C. Almazan	KMT	CLMD
56.	Ma. Cielo D. Estrada	KMT	CLMD
57.	Brenda S. Belonio	IQA Deputy Team Leader	QAD
58.	Fretzel Mae L. Padua	Member IQA	FD
59.	Mary Jane M. Mejorada,	Member IQA	CLMD
60.	Marra B. Medrano	Member IQA	ESSD
61.	Ma. Sheelah B. Limosnero	Member IQA	ORD-LU
62.	Desiree B. Aquino	Member IQA	AD-CS
63.	Emmanuel Alpha D. Sicam	TL: SC / IQAT member	PPRD
64.	Janice T. Gamalong	IQAT & KMT Member	AD
65.	Katherine C. Datoy	KMT Member	FD
66.	Agnes A. Sagsagat	RMT	ORD
67.	Rene P. Agbayani	Member QWT	ESSD
68.	Jay Amor Gardose	Member QWT	ESSD
69.	John Arnel P. Villacorte	Member QWT	ESSD
70.	Editha P. Dandan	Member QWT	HRDD-NEAP
71.	Judy Anne Luna	Member QWT	AD-PS
72.	Jeffrey L. Bernabe	TAT Member	HRDD
73.	Juliet S. Nicolas	TAT / KMT	FTAD
74.	Mariane T. Bitacura	TAT / KMT	HRDD
75.	Stephen Mark Castres	Member KMT	ESSD
76.	Pocholo C. Hernandez	Member KMT	ORD-ICTU
77.	Darryl H. Remolleno	Member KMT	AD-PU
78.	Jomar B. Cuyos	Member KMT / member Secretariat	PPRD
79.	Florence M. Alcazaren	Secretariat/ KMT	ORD
80.	Lou Jane Masanguid	Secretariat/KMT	PPRD
81.	Justine Brylle Villarias	Secretariat	ORD-PAU
82.	Josephine Alaba	KMT Member	AD-P
83.	Brenda Pinote	KMT Member	FD



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84.	Alona Parac	KMT Member	AD-RS ORD-LU
85.	Mary Grace Cataytay	KMT Member	ORD-PAU
86.	Cristine Mae Gentellan	KMT Member	ESSD
87.	Peter Leonel Alcazaren	KMT Member	PPRD
88.	Khrysmæ Roble	KMT Member	CLMD
89.	Aurora Lagrama	KMT / TAT Member	OARD
90.	Alfreane Ricafort	KMT Member	HRDD
91.	Kristine Fheb Yamomo	KMT Member	CLMD
92.	Anna Marie Cadalzo	KMT Member	AD-PS
93.	Edward Yap	QWT Member	QAD
94.	Puriflor Limjuco	QWT Member	AD-GSU
95.	Edgar Castigon	QWT Member	ESSD
96.	Nasser Munjilul	QWT Member	FD
97.	Suzette Morales	QWT Member	AD-S
98.	Zaldy Boy Nemenzo	QWT Member	ESSD
99.	Cesar Fernandez	QWT Member	AD-RS
100.	Brenda Racasa	TAT Member	PPRD
101.	Shella Lu Dela Cerna	RMT Member	PPRD
102.	Sagira T. Onotan	SC	ORD-LU
103.	Atty. Shemelyn G. Bilbao	Member, IQAT	QAD
104.	Alfeo B. Ingay	Member, QWT	QAD
105.	Ma.Cristina Dionisio	Member	AD-ASM
106.	Charles Saguibo	Member	HRDD
107.	Hannah Manlod	Member	AD-PS
108.	Junessa Atillo	Member	CLMD
109.	Danilo R. Dohinog	Member	CLMD
110.	Ma.Liza I. Berandoy	Member	CLMD
111.	Mary Anne Acosta	Member	AD
112.	Peter M. Cainglet	Member	AD
113.	Genamie Solitario	Member	AD
114.	Marjuni S. Diantan	Member	AD
115.	Roina B. Valendez	Member	AD
116.	Florecel S. Agudelo	Member	AD
117.	Ruth Joy Castillo	Member	AD
118.	Armida Asisto	Member	AD
119.	Juliet G. Estrada	Member	AD
120.	Delia L. Anino	Member	AD
121.	Edwin T. Torres jr.	Member	AD
122.	Analiza Quijada	Member	AD
123.	Joeisa M. Presbitero	Member	CLMD
124.	Julia R. Silagan	Member	FD
125.	Edward Ely V. Yap	Member	AD
126.	Rebecca Remolino	Member	HRDD
127.	Delia Anino	Member	AD
128.	Christian Roy T. Melad	Speaker/learning facilitator	



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