



Republic of the Philippines
Department of Education

REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

OFFICE MEMORANDUM

SGOD-2023-076

To : Assistant Schools Division Superintendent
 Chief Education Supervisor, SGOD
 Chief Education Supervisor, CID
 District Assigned Nurses
 Senior High School Nurses
 Dental Personnel

Subject: **SCHEDULE OF DIVISION CLINIC DUTIES OF NURSES, DENTISTS AND DENTAL AIDE**

Date : October 3, 2023

1. In the provision of developmental opportunities for personnel in the Division, the Equal Opportunities Principle (EOP) shall be employed at all times where all individuals in the Division are fully recognized regardless of gender, religion, ethnicity, and political affiliation.
2. Hereunder is the schedule of Division Clinic Duties of Nurses, Dentists and Dental Aides for the Month of **OCTOBER 2023**.

DATE	NURSES	DENTIST/DENTAL AIDE
2 Monday	Garry De Vera, Ma. Febe G. Enad, Ma. Luisa O. Cuyos	Dr. Mae Ann Llana , Rodillo Galvez Dr. Marilou Pintor
3	Dave Caberto, Catherine P. Cantalejo, Hannah Grace L. Pelaez	
4	Maregine T. Atabelo, Jocelyn C. Cardinal, Mercy M. Dela Cruz	
5	Alrene C. Calotes. Hazel V. Calotes, Annaliza Sepe	
6	Garry De Vera, Ma. Febe G. Enad, Ma. Luisa O. Cuyos	
9 Monday	Dave Caberto, Catherine P. Cantalejo, Hannah Grace L. Pelaez	Dr. Mae Ann Llana , Rodillo Galvez Dr. Marilou Pintor
10	Maregine T. Atabelo, Jocelyn C. Cardinal, Mercy M. Dela Cruz	
11	Alrene C. Calotes. Hazel V. Calotes, Annaliza Sepe	
12	Garry De Vera, Ma. Febe G. Enad, Ma. Luisa O. Cuyos	
13	Dave Caberto, Catherine P. Cantalejo, Hannah Grace L. Pelaez	
16 Monday	Maregine T. Atabelo, Jocelyn C. Cardinal, Mercy M. Dela Cruz	Dr. Mae Ann Llana , Rodillo Galvez Dr. Marilou Pintor
17	Alrene C. Calotes, Hazel V. Calotes, Annaliza Sepe	
18	Garry De Vera, Ma. Febe G. Enad, Ma. Luisa O. Cuyos	
19	Dave Caberto, Catherine P. Cantalejo, Hannah Grace L. Pelaez	
20	Maregine T. Atabelo, Jocelyn C. Cardinal, Mercy M. Dela Cruz	
23 Monday	Alrene C. Calotes, Hazel V. Calotes, Annaliza Sepe	Dr. Mae Ann Llana , Rodillo Galvez Dr. Marilou Pintor
24	Garry De Vera, Ma. Febe G. Enad, Ma. Luisa O. Cuyos	
25	Dave Caberto, Catherine P. Cantalejo, Hannah Grace L. Pelaez	
26	Maregine T. Atabelo, Jocelyn C. Cardinal, Mercy M. Dela Cruz	
27	Alrene C. Calotes. Hazel V. Calotes, Annaliza Sepe	
30 Monday	Garry De Vera, Ma. Febe G. Enad, Ma. Luisa O. Cuyos	Dr. Mae Ann Llana , Rodillo Galvez Dr. Marilou Pintor



3. Nurses and Dental Personnel are expected to report at the Division Office Clinic on official time to render nursing and dental services to teaching and non-teaching personnel, learners and other government employees who might seek their services and should sign the logbook for record purposes.
4. In as much as reporting to the Division Office is relatively the same as to schools/districts being assigned to, therefore, no travelling allowance, expenses, and meals of nurses/dentists on duty will be charged to District/Secondary Schools MOOE.
5. For strict compliance.

REYNALDO MELLORIDA, CESO V
Schools Division Superintendent

