



**Republic of the Philippines**  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DAVAO DEL NORTE**

**Office of the Schools Division Superintendent**

Office Memorandum:  
 SGOD-2023-083

To: DISTRICT SUPERVISORS  
 DISTRICT NURSES  
 SENIOR HIGH SCHOOL NURSES  
 DENTAL PERSONNEL

Subject: **DIVISION CLINIC DUTIES OF NURSES, DENTISTS AND DENTAL AIDES**

Date: **November 6, 2023**

1. In the provision of developmental opportunities for personnel in the Division, the Equal Opportunities Principle (EOP) shall be employed at all times where all individuals in the Division are fully recognized regardless of gender, religion, ethnicity, and political affiliation.
2. Hereunder is the schedule of Division Clinic Duties of Nurses, Dentists and Dental Aides for the month of **November, 2023**.

DATE	NURSES	DENTIST/DENTAL AIDE
6	MAREGINE ATABELO, JOCELYN CARDINAL, MERCY DELA CRUZ	DR. LLANA, DR. PINTOR & GALVEZ
7	ALRENE CALOTES, HAZEL CALOTES, ANNALIZA SEPE	
8	GARRY DE VERA, MA FEBE ENAD, MA. LUISA CUYOS	
9	DAVE CABERTO, CATHERINE CANTALEJO	
10	MAREGINE ATABELO, JOCELYN CARDINAL, MERCY DELA CRUZ	
13	ALRENE CALOTES, HAZEL CALOTES, ANNALIZA SEPE	DR. LLANA, DR. PINTOR & GALVEZ
14	GARRY DE VERA, MA FEBE ENAD, MA. LUISA CUYOS	
15	DAVE CABERTO, CATHERINE CANTALEJO	
16	MAREGINE ATABELO, JOCELYN CARDINAL, MERCY DELA CRUZ	
17	ALRENE CALOTES, HAZEL CALOTES, ANNALIZA SEPE	
20	GARRY DE VERA, MA FEBE ENAD, MA. LUISA CUYOS	DR. LLANA, DR. PINTOR & GALVEZ
21	DAVE CABERTO, CATHERINE CANTALEJO	
22	MAREGINE ATABELO, JOCELYN CARDINAL, MERCY DELA CRUZ	
23	ALRENE CALOTES, HAZEL CALOTES, ANNALIZA SEPE	
24	GARRY DE VERA, MA FEBE ENAD, MA. LUISA CUYOS	
27	DAVE CABERTO, CATHERINE CANTALEJO	DR. LLANA, DR. PINTOR & GALVEZ
28	MAREGINE ATABELO, JOCELYN CARDINAL, MERCY DELA CRUZ	
29	ALRENE CALOTES, HAZEL CALOTES, ANNALIZA SEPE	

3. Nurses and Dental personnel are expected to report at the division office clinic on official time to render nursing and dental services to teaching and non-teaching personnel, learners and other government employees who might seek their services and should sign the logbook for record purposes, subject to the Alternative Work Arrangement as per Dep Order no.11, s. 2020.



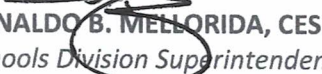



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4. In as much as reporting to the Division Office is relatively the same as reporting to schools/districts being assigned to, therefore, no travelling allowance, expenses and meals of nurses/dentists on duty will be charged to the District/Secondary Schools MOOE.
5. For strict compliance.

  
REYNALDO B. MELLORIDA, CESO V  
Schools Division Superintendent 



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