



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

OFFICE MEMORANDUM
SGOD-2023-093

To: **CONSTANT DAVE G. CABERTO, RN**

Subject: **ATTENDANCE TO THE CONDUCT OF POLICY REVIEW AND
CONSULTATIVE PLANNING WORKSHOP FOR NUTRITION SUPPORT
PROGRAM**

Date: **November 21, 2023**

1. Attached is Regional Memorandum ESSD-2023-450 titled: **Conduct of Policy Review and Consultative Planning workshop for Nutrition Support Program.**
2. In lieu of the above you are hereby advice to attend the said activity on **November 27- December 1, 2023 at National Educator's Academy of the Philippines- CALABARZON in Malvar, Batangas.**
3. Attached is Regional Memorandum ESSD-2023-450 for your guidance.
4. Board and lodging, travelling, incidental and other expenses shall be charged against BLSS-SHD funds (to be downloaded to SDO's). Expenses incurred due to rescheduling such as venue/ hotel procurement, plane/ bus/boat ticket and corresponding charges in booking, baggage, terminal fee, and the like, shall be reimbursed and/or to be charged against downloaded funds, subject to existing accounting and auditing rules and regulations.
5. However, any shortage in the downloaded funds for the travel expenses incurred should be supplemented by the local funds in accordance with existing accounting and auditing rules and regulations.
6. For workshops day/s that fall on holidays or weekends, participants shall be provided with compensatory Time- Off per Civil Service Commission and Department of Budget and Management Joint Circular No.2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

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Address: Mankilam, Tagum City, Davao del Norte
Telephone Number: (084) 216 0188
Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte





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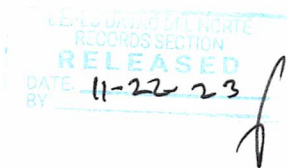
Office of the Schools Division Superintendent

7. The Equal Opportunity Principle (EOP) shall be employed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity and political affiliation, in the provision of developmental opportunities for Learners and Personnel.

8. For your guidance and compliance


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

SGOD-SHS/cpc





25/11

Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
ESSD-2023-450

To : Schools Division Superintendents of Davao del Norte
Davao de Oro, and Tagum City

Subject: CONDUCT OF POLICY REVIEW AND CONSULTATIVE PLANNING
WORKSHOP FOR NUTRITION SUPPORT PROGRAM

Date : October 27, 2023

Attached is a copy of the OUOPS No. 2023-03-9692 Memorandum from the Office of Undersecretary for Operations, re: **Conduct of Policy Review and Consultative Planning Workshop for Nutrition Support Program to be held at the National Educator's Academy of the Philippines – CALABARZON in Malvar, Batangas on November 27 to December 1, 2023.**

This activity aims to review and update existing policies on School Nutrition program and to plan to synchronize FY 2024 activities for Nutrition Support Program in all levels of governance.

In this regard, below is the list of participants for the activity:

Office	NAME	POSITION
RO Representatives	Sonnet A. Joves	SDO School Canteen Focal Person (Tagum City)
	Constant Dave G. Caberto	SDO GPP Focal Person (Davao del Norte)
Davao de Oro	Ronald J. Higgins	SDO Food safety Focal Person (FSCO)
Tagum City	Gerrilyn G. Colorines	SDO GPP Focal Person

Board and lodging, travelling, incidental and other expenses shall be charged against BLSS-SHD funds (to be downloaded to SDOs). Expenses incurred due to rescheduling such as venue/hotel procurement, plane/bus/boat ticket and corresponding charges in booking, baggage, terminal fee, and the like, shall be reimbursed and/or to be charged against downloaded funds, subject to existing accounting and auditing rules and regulations. However, any shortage in the downloaded funds for the travel expenses incurred should be supplemented by the local funds in accordance with existing accounting and auditing rules and regulations.

For workshop day/s that fall on holidays or weekends, participants shall be provided with Compensatory Time-Off per Civil Service Commission and Department



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

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Office of the Regional Director
of Budget and Management Joint Circular No. 2, s. 2004 on Non-Monetary
Remuneration for Overtime Service Rendered.

For further details, Reissa T. Silda, Regional Nutrition Support Program Focal
Person, may be contacted at (082) 224-0748.

ALLAN G. FARNAZO
Director IV *AF*

Enclosed: As stated

ROE7/rts

By the Authority of the Regional Director:

Marilyn B. Madrazo 10-27-23
MARILYN B. MADRAZO, EdD
Chief Education Supervisor, PPRD
Officer-In-Charge



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