



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

OFFICE MEMORANDUM
SGOD-2023-104

To: Assistant Schools Division Superintendent
Chief, Education Program Supervisor, School Governance and Operations Division

Subject: **DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) 2023 4TH QUARTERLY MEETING AND PROGRAM IMPLEMENTATION REVIEW (PIR) CY 2023**

Date: December 11, 2023

The Department of Education Regional Office XI Education Support Services Division shall conduct the **2023 DRRM 4th Quarterly Meeting and Program Implementation Review** on **December 16-18, 2023** at **Island Garden City of Samal Division**.

In line with this, Ms. Mary Kristine C. Sagot, Project Development Officer II – Disaster Risk Reduction and Management (DRRM) is advised to attend the said activity.

Travelling and other allowable expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Also, pursuant to DepEd Order No. 53, s. 2003, this office grants Compensatory Overtime Credit (COC) for services rendered during Saturday and Sunday.

Attached is the Regional Memorandum for reference and guidance.

Everyone is enjoined to continually support and recognize the value of equality and diversity in all undertakings relevant to the activity.

For immediate dissemination and compliance.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
ESSD-2023-517

To : Schools Division Superintendents

Subject : **DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) 2023 4TH QUATERLY MEETING AND PROGRAM IMPLEMENTATION REVIEW (PIR) CY 2023**

Date : December 6, 2023

The Department of Education Region XI, Education Support Services Division will be conducting the 2023 DRRM 4th Quarterly Meeting and Program Implementation Review on December 16-18, 2023, at Island Garden City of Samal Division (venue will be identified later). This aims to track the efficiency and effectiveness of the programs and projects and helps to assess the progress desired if it is being achieved particularly in the implementation of DRR/CCA/EiE.

In this connection, the Region and Division DRRM Coordinators are hereby requested to attend the activity.

Accommodation and meals during the duration of the activity shall be charged to the DPRP funds downloaded to SDO while traveling and other incidental expenses shall be charged to respective DPRP funds subject to the usual accounting and auditing rules and regulations.

Further, services rendered on Saturday, Sunday and Holidays are entitled to claim the Compensatory Overtime Credit (COC).

Immediate dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION REGION XI

ALLAN G. FARNAZO
Director IV

By the Authority of the Regional Director:

Enclosed: As stated.
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ROY U. ENRIQUEZ
Chief Administrative Officer
Chief-in-Charge



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