



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

OSDS-2025-0049

To: Assistant Schools Division Superintendent  
Eduard C. Amoguis, EdD, Chief Education Supervisor – CID  
Division Human Resource Merit Promotion and Selection Board (HRMPSB)  
District Subcommittees  
All School Heads  
All Others Concerned

Subject: **CONDUCT OF DEMONSTRATION TEACHING OBSERVATION, TRF WRITING EVALUATION, AND OPEN RANKING ACTIVITIES FOR TEACHER I APPLICANTS**

Date: March 13, 2025

1. In view of the conduct of the Demonstration Teaching observation, TRF Writing evaluation, and Open Ranking activities for Teacher I applicants, relative to the preparation of the **CAR-RQA for S.Y. 2025-2026**, this Division informs the selected personnel and HRMPSB subcommittees, along with the Division HRMPSB (see *attached Enclosure No. 1 and Enclosure No. 2*), that they are required to attend and facilitate the activities. The Demonstration Teaching observation and TRF Writing evaluation will commence on **March 18, 2025, at 7:00 A.M. at Carmen National High School and Carmen Central Elementary School**. The Open Ranking activity will continue from **March 19 to 21, 2025, at the Conference Room of the Schools Division Office**.
2. The following is the schedule for the District Subcommittees and their respective Public Schools District Supervisors (PSDSs), together with the Division HRMPSB, who are tasked with facilitating and assessing the Open Ranking activity:

District	Time	Date
Asuncion	8:00-11:30 a.m.	March 19, 2025
B.E. Dujali	8:00-11:30 a.m.	
Carmen	1:00-4:30 p.m.	
Kapalong East	8:00-11:30 a.m.	March 20, 2025
Kapalong West	8:00-11:30 a.m.	
Langilan	8:00-11:30 a.m.	
New Corella	1:00-4:30 p.m.	
San Isidro	8:00-11:30 a.m.	March 21, 2025
Sto. Tomas East	8:00-11:30 a.m.	
Sto. Tomas West	1:00-5:00 a.m.	
Talaingod	1:00-5:00 p.m.	

3. Expenses incurred in connection with the foregoing activities are subject to fund availability and existing guidelines on allowable expenses for government personnel.
4. For the information and guidance of all concerned.

3-14-25  
18

  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

Per/nbi

File Name: Conduct of Demonstration Teaching Observation, TRF Writing Evaluation and Open Ranking Activity for Teacher I Applicants

**Enclosure No. 1**  
**Secondary (JHS & SHS)**

**List of Observers and Evaluators**

**EPS**

GRACE SANTA T. DACLAN -EPS  
ERNIE M. AGUAN -EPS  
EVELYN GRACE H. LABASAN -EPS

**PSDS**

DOMINCI N. DIZON - PSDS  
ERIC P. INDIE -PSDS

**SCHOOL PRINCIPAL / SCHOOL HEAD**

LORDELYN A. BUYO- SCHOOL PRINCIPAL IV  
RAQUEL G. TAGALINAO-SCHOOL PRINCIPAL IV  
ARMANDO M. OLMEDO- SCHOOL PRINCIPAL IV  
RICARDO M. OLMEDO, JR- SCHOOL PRINCIPAL IV  
EVELYN P. LUCAS-SCHOOL PRINCIPAL III  
RHODA N. ROSETE- SCHOOL PRINCIPAL I  
ALAN J. PAGLINAWAN JR.-SCHOOL PRINCIPAL II  
ABELARDO D. CARDINAL, JR. -SCHOOL PRINCIPAL II  
JOY V. LUAYON-SCHOOL PRINCIPAL II  
REYNALDO B. MALUBAY-SCHOOL PRINCIPAL III  
LEOMAR A. LIBOON -SCHOOL PRINCIPAL II  
OLIVER U. EMATA - SCHOOL PRINCIPAL IV  
AGNES J. MACASO- SCHOOL PRINCIPAL III  
JOSEPH HENRY L. TUNA- PRINCIPAL II  
OLIVER P.PONSDDES-MASTER TEACHER I/SCHOOL HEAD

**MASTER TEACHERS**

LLOYD S. BRAVO- MT III-MATH  
JO ANN R. CARDNAL- MT II- HUMSS  
ANTOINETTE A. ISAAC - MT III -HUMSS  
DANIEL G. ESMALLA - MT III - TVL  
MARILYN L. ESMALLA MTII- MATH  
JUDY F. BABOR - MTII- TVL  
KERRA D. MAAMO-MTI-HUMSS  
ANA LOU G. EDILLON-MTII-HUMSS  
JACKELYN P. ORTIZ-MTI-HUMSS  
REYDEN LYN H. PIQUERO-MTII-HUMSS  
SALLYS. AUDAN-MTI-HUMSS  
JAYPEE VALDEZ- MTI-TVL  
ANA THERESA P. GEMINO-MT1-TVL  
CARMELITA T. CLODIARTA-MTII-HUMSS  
ARLENE T. SGUINOD- MTII-SCIENCE  
VIRCIE L. ESTABAYA-MTI-MATH  
GINA P.MACAPAL-MTI-SCIENCE  
GWENDOLYN D, AMPON- MTI-HUMSS  
HANNAH BERNAS-MTI-HUMSS  
KATHRYN C. CUAMAG-MTI-SCIENCE  
JOSEPHINE C. DEVILLERES-MTI-MATH  
VICTORIA LEPASANA-MT1-MATH  
GORGE ALFRED N. COMAJE-MTI VALUES  
CHERRY MARIE ROMERO- MTI-SCIENCE  
VENUS CABACANG-MT1-ARAL.PAN  
LENIE S. BANHAO-MT1-ARALING PANLIPUNAN  
EDMER F. AGUILAR- MTII-STEM

**HEAD TEACHERS/ACADEMIC HEADS**

ANABEL C. LAURENTE-HT III-TVL  
NENA F. ENO -HTIII-HUMSS  
SHARON ROSE HIVERTAS-HTIII-HUMSS  
CRISTAL MARIE S. ANISCO-HT II-SCIENCE  
ROSALIA A. GALO-HTIII-HUMSS  
LIEZEL A. SANTANA-HTII-HUMSS  
ERNIE C. MELLEJOR-HEAD TEACHER IV  
GLENN RYAN MONTEFOLKA-TIII-TVL  
JEZREEL C. APELO- TIII- TVL  
LETECIA V. PAUSAL -TIII-ARAL.PAN

**HRMP SB**

JANETTE G. VELOSO, CESO VI- HRMP SB CHAIR  
EDUARD C. AMOGUIS- CID CHIEF  
ASER M. SAMSONA - SCHOOL PRINCIPAL IV  
ROSALINDA N. DIONIO- ADMINISTRATIVE OFFICER V  
RELYN B. GALLARDO-ADMINISTRATIVE OFFICER IV  
NATHANIEL, JR. B. INUTAN - SECRETARIAT  
LOURDIE MAE LUZON - SECRETARIAT

**Enclosure No. 2**

**Elementary**

**Venue: CARMEN CENTRAL ES**

**PSDS**

MARLON G. EBRADO -PSDS  
ERNIE L. CAAS-PSDS

**HRMPSB**

JOCELYN D. FERNANDEZ- SPIV, PESPA PRES.  
JOMEL T. SANGUTAN-T1, TEA. ASSN.PRES.

**SCHOOL PRINCIPAL/SCHOOL HEADS**

MARLENE P/ BASA-SCHOOL PRINCIPAL IV  
FELIZA P. PLAYDA - PRINCIPAL IV  
REYNALY G. SANTOS-SCHOOL PRINCIPAL III  
FE R. TORREFRANCA-SCHOOL PRINCIPAL IV  
ELVIE C. CRUZ- SCHOOL PRINCIPAL III  
HILDA S. ERMIA-SCHOOL PRINCIPAL IV  
JIMMY D. ESPONILLA-SCHOOL PRINCIPAL III  
FRANCISCO M. OÑEZ, JR.-SCHOOL PRINCIPAL IV  
DONABEL P. MARIMON-SCHOOL PRINCIPAL II  
ERLYN P. MALDO-SCHOOL PRINCIPAL II  
SUSAN T. FLORES-SCHOOL PRINCIPAL II  
RIZALINA L. ARCENA-SCHOOL PRINCIPAL II  
LIGAYA A. BOLO-PRINCIPAL II  
CANDELARIA A. BRUCAL - SCHOOL PRINCIPAL II  
ENER MADES JUDIT-SCHOOL PRINCIPAL IV  
MILA JUVY J. CACHUELA -SCHOOL PRINCIPAL IV  
JOCELYN C. CADIENTE-SCHOOL PRINCIPAL IV  
GIRLIE M. LIMBADAN - SCHOOL PRINCIPAL I  
RUTH M. VENUS- SCHOOL PRINCIPAL I  
RAMEL M. TORSINO-SCHOOL PRINCIPAL III  
ROWENA T. CAHAPAY -SCHOOL PRINCIPAL I  
MA. IRMA C. LLEVADO -SCHOOL PRINCIPAL I  
MARRY ANN V. AGONIA- SCHOOL PRINCIPAL II  
MARISSA M. VENTURA- SCHOOL PRINCIPAL III  
JOY Q. DARUNDAY-SCHOOL PRINCIPAL II  
DIVINA G. APLAON-SCHOOLPRINCIPAL III  
JOCELYN D. VALDEZ-SCHOOL PRINCIPAL II  
JUDITH Q. ASENJO - SCHOOL PRINCIPAL I  
MARIA ELENA H. NIMES-PRINCIPAL III  
MARYLYN F. ANGOY-SCHOOL PRINCIPAL II  
BONITA T. MIOLE-SCHOOL PRINCIPAL I  
ALEXANDER P. REDANIEL -SCHOOL PRINCIPAL I  
PHOEBE GRACE C. ERAN - SCHOOL PRINCIPAL II  
LEIGH JAY P. CUBAR-SCHOOL PRINCIPAL I  
JUDITH G. GALANO-SCHOOL PRINCIPAL III  
REY T. AGUELO PRINCIPAL I  
BELINDA L. RAMOS -SCHOOL PRINCIPAL I  
OPHELIA A. ROCA - SCHOOL PRINCIPAL II  
MARLYN T. PERALTA-SCHOOL PRINCIPAL IV  
RICHARD L. CIA-SCHOOL PRINCIPAL II  
DAISY JANE C. ALINSUB-SCHOOL PRINCIPAL I  
EUFEMIA V. SAGA-SCHOOL PRINCIPAL I

**TWG**

ANALYN C. ALDAY-ADMINISTRATIVE OFFICER II  
DAVE MARK C. ANG -ADMINISTRATIVE OFFICER II  
JONATHAN C. NACIS-ADMINISTRATIVE OFFICER II  
MARY ANN J. CAGALAWAN -ADMINISTRATIVE OFFICER II  
LORELYN P. DEPRA - ADMINISTRATIVE OFFICER II  
FLORESTO JR. S. ANDRADE-ADMINISTRATIVE OFFICER II  
ELISA D. RESMA-ADMINISTRATIVE OFFICER II  
JUN REY A. JIMENA -ADMINISTRATIVE OFFICER II  
JENNIFER M. BALINO -ADMINISTRATIVE OFFICER II  
JEAN ROSE M. VALIENTE-ADMINISTRATIVE OFFICER II