



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
OSDS-2025-0087

To: Janette G. Veloso, CESO VI, Assistant Schools Division Superintendent
Eduard C. Amoguis, EdD, Chief – Curriculum Implementation Division
Ana N. Redaniel, Public Schools District Supervisor
All Elementary and Secondary School Heads of Kapalong East District
All Others Concerned

Subject: **CONFERENCE OF ALL NON-TEACHING PERSONNEL OF KAPALONG EAST DISTRICT**

Date: May 27, 2025

1. This Office informs of the conduct of conference of all non-teaching personnel of Kapalong East District on May 28, 2025, 9:00AM – 3:00PM at Kapalong East District Office.
2. Please refer to the herein enclosure for the list of participants.
3. Travel expenses of the non-teaching personnel relative to their attendance to this activity shall be chargeable against Division MOOE, School MOOE or any other local funds subject to the usual accounting and auditing rules and regulations.
4. Everyone is encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
5. Immediate dissemination of this memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent

ROSALINDA N. DIONIO
Administrative Officer V



OSDS/mlmq

Fr: Conference of All Non-Teaching Personnel of Kapalong East District



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LIST OF PARTICIPANTS:

	NAME	DESIGNATION	OFFICIAL STATION
1	AMIE GRACE FERNANDEZ	Administrative Officer II	Domingo B. Hain Elementary School
2	ANNIE LOU NUDALO	Administrative Officer II	Marcos P. Estoque Elementary School
3	ARNOLD ADIMOS	Administrative Assistant II	Ramon S. Segundo National High School
4	CLARISH ABULENCIA	Administrative Officer II	Sambayon Elementary School
5	DURRELL LEE ABEN	Administrative Officer II	Kamansi Integrated School
6	ICY LABASANO	Administrative Officer II	Upper And Lower Elementary School
7	JENELYN DAYOC	Administrative Assistant II	Maniki Central Elementary School
8	JUNEL GUDITO	Administrative Officer II	Adelanto Elementary School
9	LORINA SAMAR	Administrative Officer II	Maniki Central Elementary School
10	MA. LOURDES M. REBOTE	Administrative Assistant III	Baltazar Nicor Valenzuela National High School
11	MARY JEAN PATRICIO	Administrative Officer II	Rogelio P. Macadangdang Elementary School
12	RENEE VI LOPEZ	Administrative Assistant II	Mabantao National High School
13	ROSS ANN RAMOS	Administrative Assistant II	Domingo B. Hain Elementary School
14	SHIRA WAING	Administrative Officer II	Clementa F. Royo Elementary School
15	WENDY LYN JAMISON	Administrative Assistant III	Maniki Central Elementary School
16	ZYRA BHONNETTE PAREJA	Administrative Assistant II	Sua-On National High School