



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
OSDS-2025-0120

To: **JOANNA MARI C. BORBON**
Administrative Officer II

MARY GRACE B. BAJADE
Administrative Officer II

NATHANIEL JR. B. INUTAN
Administrative Officer II

Subject: **PREPARATION FOR HRMPSB DELIBERATION FOR HIGHER
TEACHING POSITIONS**

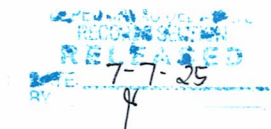
Date: July 7, 2025

1. In view of the upcoming deliberations, demonstration teaching, portfolio annotation, and Behavioral Events Interview (BEI) for applicants to higher teaching positions, you are hereby directed to assist in the preparation and facilitation of the necessary arrangements from July 8 to 11, 2025, at the Division Office. These preparations are essential to ensure the smooth and timely conduct of the said activities.
2. Any expenses that may be incurred in relation to this activity shall be subject to the availability of funds and in accordance with existing government accounting and auditing rules and regulations. Kindly ensure that you secure the necessary travel authority and documentation prior to reporting.
3. For your information and guidance.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

JAYETTE G. VELOSO, CESO VI
Assistant Schools Division Superintendent



PER/ rbg

FN: Preparation for HRMPSB Deliberation for Higher Teaching Positions



Address: Mankilam, Tagum City, Davao del Norte

Telephone Number: (084) 823 5170

Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte