



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
OSDS-2025- 0175

TO: Janette G. Veloso, CESO VI- Assistant Schools Division Superintendent
School Heads
Non-Teaching Personnel of Schools

SUBJECT: **ADDENDUM TO DIVISION MEMORANDUM DM-OSDS-2025-0174**

DATE: August 25, 2025

1. In addition to the number of personnel authorized to render overtime works on August 25, 2025, re timely downloading of CY 2025 Medical Allowance to all Davnor Personnel on August 31, 2025, this Office is hereby authorizing **MS. MIAH TRIZZA M.BONITA**, Administrative Assistant III, to assist the Division Accountant in compiling and arranging documents from the Budget Unit for her signature on the Box C of the Disbursement Voucher form.
2. For strict compliance.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schols Division Superintendent

ROSALINDA N. DIONIO
Administrative Officer V



Accntng/mlmq
FN: memo on medical allowance