



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025-0205

TO: Janette G. Veloso, CESO VI – Assistant Schools Division Superintendent
Eduard C. Amoguis – CID Chief
All Concerned School Principals – Secondary Implementing Units
All Concerned Senior Bookkeepers – Secondary Implementing Units
All Concerned Disbursing Officers – Secondary Implementing Units

SUBJECT: PENDING SERVICE FEE REPORTS FOR SUBMISSION TO THE REGIONAL OFFICE (RO)

DATE: October 10, 2025

1. Enclosed in this memorandum is the Regional Summary Report of Service Fee Collected from January to December Calendar Years (CYs) 2019-2025, for SDO Davao del Norte.
2. In view of the above, this Office requires all concerned implementing units to submit the pending Service Fee reports (*indicated as blank spaces*) as reflected in the attached summary from the Regional Office.
3. The deadline for the submission of pending reports covering January 2019 to December 2024 is **on or before December 29, 2025**.
4. For the submission of reports for the **current year 2025 and onwards**, please refer to Item No. 3 of DM No. OSDS-2025-0204, which states that the **monthly deadline is on the 20th day of the following month**.
5. For strict compliance.


REYNALDO B. MELLORIDA CESO V
Schools Division Superintendent



osds/rmi

FN: Pending Service Fee Reports for Submission to Regional Office (RO)

DEPARTMENT OF EDUCATION
Region XI, Davao City

SUMMARY OF SERVICE FEE COLLECTED
January - December

DIVISION/SCHOOLS	Prior Years	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2019 DIVISION OF DAVAO DEL NORTE		328,270.86	397,958.82	337,275.34	346,555.16	349,838.04	349,585.27							2,109,483.49
1 Asuncion National High School		5,176.84	5,241.74	5,286.54	5,546.94	5,636.31	5,633.54	4,951.93	5,654.20	5,797.35	5,940.95	6,330.47	6,332.59	67,529.40
2 Antonio V. Fruto Sr. (Cabay-angan NHS)		2,398.84	2,308.03	2,363.83	2,287.14	2,429.62	2,406.26	2,618.35	2,512.62	2,904.54	3,001.12	5,860.45	5,670.77	49,769.74
3 Carmen National High School		5,447.17	5,541.53	5,583.11	5,792.48	5,593.77	5,928.30	6,476.69	6,374.51	6,350.13	5,973.40	5,860.45	5,670.77	70,592.31
4 Dujali National High School		3,190.66	3,522.40	3,618.52	3,393.00	3,516.91	3,516.15	3,214.83	3,477.28	3,434.06	3,471.52	3,106.22	2,814.46	40,276.01
5 Kapalong National High School		11,959.81						5,939.44	5,601.48	5,891.31	5,539.52			34,931.56
6 Kimamon National High School		3,839.59	3,877.20	3,858.02	4,072.80	4,109.38	4,086.65	3,995.62	4,029.88	3,818.38	3,915.97	4,176.38	3,945.02	96,746.73
7 New Corella National High School		30,064.74												30,064.74
8 Sagayan National High School		3,862.75				3,843.99	4,089.89	4,270.38	4,601.99	4,681.03	4,791.66	4,950.50	5,052.64	45,369.39
9 Sawala National High School		7,065.84												7,065.84
10 Sto. Niño National High School		2,527.55	2,583.17	2,433.90	2,544.69	2,557.10	2,821.95	2,701.79	2,661.80	2,690.02	2,931.64			29,046.28
11 Sto. Tomas National High School		11,084.40	11,397.57	12,031.00	12,273.86	13,106.69	12,704.93	13,260.10		13,748.33	13,644.42			113,251.30
TOTAL														2,694,126.79

2020 DIVISION OF DAVAO DEL NORTE	2,868,491.96	285,765.16	51.98	302,661.97		314,357.25	314,278.85							4,085,597.17
1 Asuncion National High School		6,197.69	6,765.09	6,904.99	8.00	8.00	7,111.61	7,233.59	7,399.79	6,989.39			40.00	7,530.83
2 Antonio V. Fruto Sr. (Cabay-angan NHS)				2,907.62				3,006.47	3,194.35	3,273.68			3,040.28	15,422.40
3 Carmen National High School		6,043.78	5,928.72	6,270.87	6,293.75		704.36	6,690.54	6,753.00	7,142.18	163.64	163.64	7,521.00	53,675.48
4 Dujali National High School		3,037.12	3,151.73	3,243.02	86.37	86.37	3,388.95	3,388.95	3,175.45	3,193.56	51.05	51.05	3,660.57	26,514.19
5 Kapalong National High School				5,974.60			6,052.46	5,022.55	6,326.68	6,941.39	83.70	83.70	6,742.07	37,227.15
6 Kimamon National High School		3,763.63	3,705.93	3,849.64		15.90	3,915.20	4,054.91	4,157.24	4,101.28			4,521.03	32,084.76
7 New Corella National High School		71,165.92												71,165.92
8 Sagayan National High School		4,870.23	5,237.60	5,373.03	13.47	13.47	5,590.27	5,765.48	5,868.34	6,006.25			5,973.46	52,574.68
9 Sawala National High School		7,863.08												
10 Sto. Niño National High School		2,634.14	2,985.29	2,748.67			2,826.43							16,930.35
11 Sto. Tomas National High School		5,735.82						13,619.40	13,952.98	14,348.46			14,644.40	93,555.84
TOTAL		13,088.40	12,391.25	11,510.95										4,540,936.92

2021 DIVISION OF DAVAO DEL NORTE	2,141,147.19	328,270.86	397,958.82	337,275.34	346,555.16	349,838.04	349,585.27	351,565.36	355,382.05	354,676.37	313,086.15	331,521.70	315,987.73	6,272,650.04
1 Asuncion National High School		7,634.00	7,489.18	7,599.37	7,480.89	7,671.66	7,784.65	7,999.43	7,547.32	8,161.32	7,888.65	7,963.39	8,461.14	93,681.00
2 Antonio V. Fruto Sr. (Cabay-angan NHS)		2,931.49	2,840.28	2,408.17	2,532.38	2,736.75	2,718.08	2,429.29	2,487.98	2,272.84	2,488.74	2,516.73	2,405.19	30,767.92
3 Carmen National High School		7,226.17	7,091.37	7,266.74	7,562.13	7,470.08	7,541.46	7,374.60	7,270.79	7,816.43	7,988.76	7,751.45	7,456.77	89,816.75
4 Dujali National High School		3,639.51	3,335.61	3,501.56	3,521.58	3,499.47	3,246.59	3,574.80	3,397.50	3,315.42	3,575.21	3,566.26	3,411.09	41,584.60
5 Kapalong National High School		6,669.68	6,461.53	6,474.49	6,130.62	6,476.97	6,697.62	6,820.71	6,794.20	6,590.51	6,564.99	6,358.54	6,645.80	138,752.15
6 Kimamon National High School		4,353.00	4,442.45	4,548.73	4,479.76	4,403.65	4,313.05	4,439.79	4,439.69	4,465.15	4,389.99	4,389.36	4,371.73	53,036.35
7 New Corella National High School														
8 Sagayan National High School		6,211.23	6,331.33	6,135.11	6,241.18	6,357.38	6,401.20	6,415.20	6,205.72	6,332.59	6,295.52	6,190.91	6,242.56	75,569.93
9 Sawala National High School														
10 Sto. Niño National High School														
11 Sto. Tomas National High School		14,267.53	14,398.48	14,436.65	15,043.46					15,721.32	15,180.56	15,414.72	15,568.13	120,030.65
TOTAL														6,915,879.39

2022	DIVISION OF DAVAO DEL NORTE													
	360,293.16	359,767.86	363,223.98	370,904.82	383,911.89	431,351.07		424,411.48	422,412.82	427,835.14	397,512.88	438,467.46	4,380,092.56	
1	Asuncion National High School	8,572.99	8,654.85	8,507.13	8,930.89	8,905.72	8,941.93	9,026.11	9,665.47	9,533.99	9,530.42	9,035.36	9,695.05	108,998.91
2	Antonio V. Fruto Sr.(Cabay-angan NHS)	2,524.93	2,853.82	2,792.31	2,930.88			3,647.24	3,878.70	3,978.96	4,071.29	4,555.99	31,314.12	
3	Carmen National High School	7,536.81	7,452.93	7,281.53	8,288.81	8,126.24	9,133.76	9,450.76	9,519.61	9,753.71	10,223.79	10,288.62	10,133.94	107,190.51
4	Dujali National High School	3,370.53	3,286.38	3,447.45	3,330.05	4,006.70	3,621.09	4,210.90	4,657.23	4,766.54	4,910.89	4,993.56	4,992.00	49,565.32
5	Kapalong National High School								7,706.54	7,599.46			7,477.19	38,220.18
6	Kimamon National High School	4,208.46	4,197.81	4,246.12	4,370.90	4,476.65								21,499.94

DIVISION/SCHOOLS	Prior Years	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
7 New Corella National High School									17,091.29	9,164.52	9,267.87	9,294.42	9,019.84	53,807.94
8 Sagayen National High School		6,179.51	6,586.29	6,167.03	6,296.94	6,975.57	7,160.99	6,976.58	7,243.11	7,298.17	7,206.42	7,238.34	6,977.05	82,306.00
9 Sawata National High School														-
10 Sto Niño National High School														-
11 Sto. Tomas National High School				15,947.51	16,269.42	16,710.57	16,787.75	17,037.71	17,255.70	17,584.33	17,378.61	17,914.74	18,263.29	171,149.63
TOTAL														5,044,145.11

2023	DIVISION OF DAVAO DEL NORTE	446,751.20	452,751.78	466,852.53	479,246.21	489,733.31	495,349.82	495,795.65	504,636.23	508,559.94	508,901.12	505,766.45	506,920.54	5,861,264.78
1 Asuncion National High School		9,649.17	9,581.24	10,186.19	10,529.88	10,184.95	10,420.05	10,248.25	10,588.14	10,642.44	10,323.69	10,424.61	9,731.62	122,510.23
2 Antonio V. Fruto Sr.(Cabay-angan NHS)		4,610.03	4,633.45	4,645.36	5,073.98	5,152.47	5,103.45	4,902.59	5,156.62	5,229.36	5,349.59	5,359.22	5,221.89	60,440.01
3 Carmen National High School		10,530.92	10,750.08	10,675.48	10,564.95	10,993.15	10,669.54	10,901.80	10,745.83	11,474.22	11,819.53	11,812.47	11,831.15	132,769.12
4 Dujali National High School		4,800.90	4,904.10	5,098.35	5,599.99	5,430.67	5,662.06	5,809.98	5,931.07	5,967.92	5,768.03	5,710.81	5,865.38	66,549.26
5 Kapalong National High School		7,630.81	7,857.71	8,140.93	8,281.44	8,522.52	8,976.39	9,089.05	9,200.09	9,863.15	9,311.31	9,515.76	9,706.62	106,095.78
6 Kimamon National High School		5,877.90	5,787.49	5,582.34	5,679.69	5,658.73	5,781.10	6,050.33	6,129.53	6,100.98	5,694.25	6,187.91	5,926.34	70,456.59
7 New Corella National High School		9,410.13	10,750.04	10,142.10	10,419.05	10,277.25	10,496.64	10,372.28	10,612.45	10,658.26	10,544.24	10,680.91	10,704.67	125,068.02
8 Sagayen National High School		7,048.89	7,037.86	7,208.76	7,294.01	7,324.66	7,605.84	7,276.57	7,557.44	7,621.93	7,726.32	7,828.84	7,521.09	89,052.23
9 Sawata National High School		5,510.95	5,117.48	5,448.32	5,227.04	5,487.47	4,967.45	4,391.00	5,391.27	5,198.48	5,725.59	5,743.16	5,913.49	64,121.70
10 Sto Niño National High School			4,564.83	4,662.99	4,809.28	5,023.85	4,990.59	4,990.45	5,136.77	5,089.84	4,924.60	5,175.73	5,109.57	54,478.50
11 Sto. Tomas National High School		18,577.97	17,965.92	17,919.20	18,233.85	18,530.01	18,615.14	18,609.29	18,399.51	18,673.12	18,344.14	18,569.16	19,236.23	221,673.54
TOTAL														6,974,479.76

2024	DIVISION OF DAVAO DEL NORTE	516,676.19	520,687.98	526,744.06	535,361.41	539,564.02	540,207.80	547,825.39	555,482.52	561,391.98	563,274.86	571,988.69	576,049.53	6,555,254.43
1 Asuncion National High School		10,217.40	10,519.27	10,464.14	10,458.09	10,733.69	11,146.63	11,289.46	11,148.83	11,099.07	10,800.28	11,094.34	10,621.99	129,593.19
2 Antonio V. Fruto Sr.(Cabay-angan NHS)		5,062.25	4,826.71	4,847.79	4,846.27	4,739.33	4,804.09	4,865.15	4,672.38	4,687.75	5,094.15	4,905.41	5,140.38	58,491.66
3 Carmen National High School		132,527.65	11,697.42	11,882.23	11,967.61	12,096.01	6,346.73	6,479.00	6,594.20	6,664.44	6,951.46	6,971.50	7,023.87	180,170.92
4 Dujali National High School		6,098.12	6,286.28	6,441.43	9,615.71	9,512.14	9,671.40	9,906.71	10,377.70	10,310.17	10,358.44	10,766.86	10,806.17	120,536.62
5 Kapalong National High School		9,827.93	9,761.05	9,622.34	9,615.71	9,512.14	9,671.40	9,906.71	10,377.70	10,310.17	10,358.44	10,766.86	10,806.17	120,536.62
6 Kimamon National High School		6,008.84	5,986.19	5,986.19	5,900.65	5,852.53	5,902.62	6,015.46	6,189.68	6,125.30	5,984.94	6,405.12	6,531.50	66,902.83
7 New Corella National High School		10,805.06	10,730.63	10,407.11	10,443.19	9,991.12	10,535.38	10,260.91	10,675.68	10,855.00	10,614.74	10,851.89	11,042.01	127,212.72
8 Sagayen National High School		7,178.22	7,411.76	7,247.18	7,280.96	6,970.08	7,096.50	7,611.16	7,474.25	7,311.54	7,325.44	7,335.73	7,354.75	87,597.57
9 Sawata National High School		5,957.95	6,149.36	5,075.30	5,167.48	5,146.31	5,166.35	5,179.82	5,449.75	5,235.69	5,562.25	5,469.51	5,517.68	63,344.73
10 Sto Niño National High School		5,115.87	5,272.06	5,272.06	5,272.06	5,272.06	5,272.06	5,272.06	5,272.06	5,272.06	5,272.06	5,272.06	5,272.06	235,564.07
11 Sto. Tomas National High School		19,150.21	19,385.71	19,290.37	19,425.11	19,453.35	19,622.37	19,687.54	19,838.59	19,821.62	19,783.49	20,207.55	19,898.82	7,716,679.53
TOTAL														7,716,679.53

2025	DIVISION OF DAVAO DEL NORTE	579,973.45	589,672.98	601,898.28	623,601.82	632,884.33	639,845.07							3,667,775.93
1 Asuncion National High School		10,973.97	11,050.99	11,152.19	11,217.00	5,288.45	5,189.83	5,356.54	5,166.16					44,394.15
2 Antonio V. Fruto Sr.(Cabay-angan NHS)		5,091.15	5,255.21	5,297.28	4,924.13									41,567.75
3 Carmen National High School														-
4 Dujali National High School		7,214.92	7,398.84	6,846.27	7,404.95	7,103.70	7,363.48	7,376.00	7,589.74					58,317.90
5 Kapalong National High School		10,714.04	10,620.87	10,351.94	10,501.56	10,988.92	10,953.51							64,130.84
6 Kimamon National High School														-
7 New Corella National High School		10,792.29	10,665.83	10,478.78										31,936.90
8 Sagayen National High School														-
9 Sawata National High School														-
10 Sto Niño National High School														-
11 Sto. Tomas National High School		19,853.84	20,171.71	20,821.20	20,692.18	21,401.22	21,563.61							124,503.76
TOTAL														4,032,627.23

DOCUMENTS TO BE SUBMITTED:
 *Original or clear photocopy of BTR Certificate
 *Original signed JEV
 *machine validated deposit slip or LDDAP
 *list of deposited collection
 *Summary/breakdown of the monthly remittance (if requested quarterly, yearly, etc)