



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DEL NORTE**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
OSDS-2025-0214

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CHIEF EDUCATION SUPERVISOR- CID  
DIVISION HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD  
ALL OTHERS CONCERNED

Subject: **CONDUCT OF HRMPSB EVALUATIVE ASSESSMENTS FOR THE APPLICANTS OF NON-TEACHING NATURAL VACANT POSITIONS, OPEN RANKING ACTIVITIES AND DELIBERATIONS**

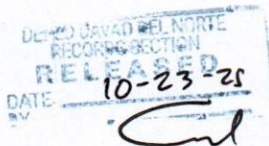
Date: October 23, 2025

In view of the scheduled evaluative assessments, open ranking system activities and deliberations, for the applicants of non-teaching natural vacant positions, members of the Division Human Resource Merit Promotion and Selection Board (HRMPSB), including the sub-committees (see Enclosure No. 1), are directed to attend and facilitate the conduct of these activities at the Schools Division of Davao del Norte, Mankilam, Tagum City on October 28, 2025 (Tuesday), starting at 9:30 A.M.

The expenses incurred relative to the foregoing are subject to availability of funds and existing guidelines for allowable expenses of government personnel.

For the information and guidance of all concerned.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent



Enclosure: As stated  
PER/ nbi

FN: CONDUCT OF HRMPSB EVALUATIVE ASSESSMENTS FOR  
THE APPLICANTS OF NON-TEACHING NATURAL VACANT POSITIONS,  
OPEN RANKING ACTIVITIES AND DELIBERATIONS



**Enclosure No. 1 to DIVISION MEMORANDUM OSDS-2025-0214**

GROUP	Interviewer & Secretariat	Office/Venue
GROUP 1	JANETTE G. VELOSO ROMELA T. PANGANDOYON ATTY. VEVIRLIE O. GALLO Secretariat: LOURDIE MAE LUZON	ASDS Office
GROUP 2	ROSALINDA N. DIONIO ASER M. SAMSONA Secretariat: RICHELLE MAYE J. CASTOR	Admin Office
GROUP 3	EDUARD C. AMOGUIS GRACE SANTA T. DACLAN Secretariat: KING BRIX C. OMBROSA	CID-Chief Office
GROUP 4	DOMINIC M. DIZON JANICE A. FERNANDEZ Secretariat: ERIKA P. LAUREL	CID Office
GROUP 5	EXELSIS DEO A. DELOY LORDELYN A. BUYO Secretariat: IRISH S. TAUTHO	ALS Office
GROUP 6	JOCELYN D. FERNANDEZ ERNIE L. CAAS Secretariat: GARY B. GEMARINO	SGOD Office
	Secretariat: JOANNA M. BORBON NATHANIEL JR. B. INUTAN	Examination at Conference Room

Enclosure: As stated

PER/ nbi

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