



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
OSDS-2025-0232

To: ATTY. VEVIRLIE O. GALLO-Legal Officer III

Subject: **PARTICIPATION TO THE CONDUCT OF JOINT ASSESSMENT AND PLANNING WITH THE DENR ON PRESIDENTIAL PROCLAMATION AND SPECIALPATENTS TITLING FOR PUBLIC SCHOOLS**

Date: November 24, 2025

1. Herewith is the Memorandum OULLA-2025-2553 issued by the the Office of the Undersecretary for Legal and Legislative Affairs (OULLA), with the subject "**Joint Assessment and Planning with the Department of Environment and Natural Resources on Presidential Proclamation and Special Patents Titling for Public Schools**", on **November 26-28, 2025**, within Manila.
2. In line with this, Schools Division Offices (SDOs) are directed to designate the School Sites Focal or Technical Assistant to participate in the activity. For the Regional Office, the Technical Assistant II shall attend.
2. Meals and accommodation shall be charged against the AC-25-LS-STO-GASS-P-023 Funds. Travelling expenses shall be charged against the CoS Sites Titling funds, subject to usual accounting and auditing rules and regulations.
3. Immediate dissemination of the Memorandum is desired.




Reynaldo B. Mellorida, CESO V
Schools Division Superintendent

OSDS/LVJ

FN/: JOINT ASSESSMENT AND PLANNING WITH THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES ON PRESIDENTIAL PROCLAMATIONS AND SPECIAL PATENTS TITLING FOR PUBLIC SCHOOLS



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEGAL AND LEGISLATIVE AFFAIRS

MEMORANDUM

OUlla-2025-2553

TO : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL AND DIVISION LEGAL OFFICERS
ALL OTHERS CONCERNED

FROM : ATTY. FILEMON RAY L. JAVIER
Undersecretary for Legal and Legislative Affairs

~~ATTY. CHRISTIAN E. RIVERO~~ ^{PERM}
Director IV
Supervising Director, Sites Titling Office
Office of the Undersecretary for Legal and Legislative Affairs

SUBJECT : JOINT ASSESSMENT AND PLANNING WITH THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES ON PRESIDENTIAL PROCLAMATIONS AND SPECIAL PATENTS TITLING FOR PUBLIC SCHOOLS

DATE : NOV 13 2025

The Sites Titling Office under the Office of the Undersecretary for Legal and Legislative Affairs will be conducting the activity titled "Assessment with the Department of Environment and Natural Resources (DENR): Joint Assessment and Planning on Presidential Proclamations and Special Patents Titling for Public Schools," scheduled on 26-28 November 2025 within Metro Manila.

This activity is part of the implementation of the 4th Memorandum of Agreement (MOA 4) between the Department of Education (DepEd) and the DENR, involving the facilitation of the issuance of Presidential Proclamations and Special Patents for six hundred sixty (660) untitled DepEd school sites, and other commitments of DENR-Land Management Bureau (LMB) in support of DepEd's titling efforts.

The activity aims to serve as a forum to: a) discuss and establish a uniform understanding of DENR Administrative Order (DAO) No. 2015-01, dated 4 March 2015 or the Guidelines for the Processing and Issuance of Special Patents for Public School Sites under Republic Act No. 10023;¹ to facilitate the approval of survey and titling of the 660 school sites covered under MOA 4; b) discuss the transfer of funds to all concerned Regional Offices relative to the issuance of Presidential Proclamations and/or Special Patents (Titles) over school sites; c) identify and address issues and concerns on the titling of school sites; and d) assess the physical accomplishments of the DENR-DepEd School Sites Titling Project under MOAs 1, 2

¹ RA No. 10023 "An Act Authorizing the Issuance of Free Patents to Residential Lands"

& 3, pursuant to DAO No. 2015-01. It will also set additional targets and commitments for the titling of public school sites under DENR jurisdiction.

In this regard, all Regional and Division Offices are requested to send **one (1) representative** who is directly involved in school sites matters. In case the Division Lawyer is not available, the Technical Assistant (TA) may attend, provided that a Travel Authority is secured and a written justification for attendance is submitted.

Participants' travel and incidental expenses shall be charged to their respective local funds, subject to the existing budgeting, accounting, and auditing rules and regulations.

Participants are required to register online at <https://forms.gle/iRsmKVj8YJKhMSUFA> on or before **November 15, 2025**. Registered participants will be issued certificates after the event, while those who register late will have their certificates forwarded through the Records Division to their respective Regional or Division Offices.

For further details or information, please contact Ms. Jolina S. Gammad at 0927 791 4230 or via email at sto@deped.gov.ph.

For your information and compliance

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Doc No. 108790



Republic of the Philippines
Department of Education
DAVAO REGION

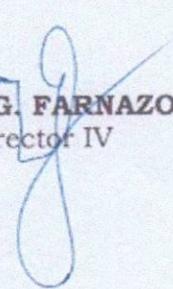
November 14, 2025

REGIONAL MEMORANDUM
ORD-2025-133

**PARTICIPATION TO THE CONDUCT OF JOINT ASSESSMENT AND PLANNING
WITH THE DENR ON PRESIDENTIAL PROCLAMATIONS AND
SPECIAL PATENTS TITLING FOR PUBLIC SCHOOLS**

To: Assistant Regional Director
Schools Division Superintendents

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4. Immediate dissemination of the Memorandum is desired.


ALLAN G. FARNAZO
Director IV

Enclosed: As Stated

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