



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
OSDS-2025-0237


To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEF EDUCATION SUPERVISOR- CID
DIVISION HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD
ALL OTHERS CONCERNED

Subject: CONDUCT OF INITIAL EVALUATION OF APPLICATION DOCUMENTS FOR
TEACHING VACANT POSITIONS

Date: December 09, 2025

1. In line with the Division Memorandum No. 0311 and 0315, s. 2025 titled, "Acceptance of Application for Vacant Teaching Positions" and "Acceptance of Application for the Vacant Special Education Teacher Positions", respectively, this Office informs on the conduct of the initial evaluation of application documents for Teaching vacant positions on December 11-12, 2025 at the Conference Room, SDO – Davao del Norte. Members of the Division **Human Resource Merit Promotion and Selection Board (HRMPSB), including Division HRMPSB Sub-committees**, are hereby informed of their required attendance and facilitation of the said activity (*see Enclosure No. 1*).
2. The initial evaluation of application documents shall be guided by DepEd Order No. 020, s 2024.
3. Expenses incurred in connection with this activity shall be subject to the availability of funds and in accordance with existing rules and regulations on allowable expenses for government personnel.
4. This issuance is for the information and guidance of all concerned.




REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

Enclosure No. 1: Division HRMPSB Sub-Committees
PER/nbi
Fr: CONDUCT OF INITIAL EVALUATION OF APPLICATION
DOCUMENTS FOR NON-TEACHING VACANT POSITIONS



Address: Mankilam, Tagum City, Davao del Norte
Telephone Number: (084) 216 0188
Email Address: depeddavnor.sdo@deped.gov.ph
Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte

