



Republic of the Philippines  
**Department of Education**

REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**OSDS-2026-0013**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor – CID  
Chief Education Supervisor – SGOD  
Division Human Resource Merit Promotion and Selection Board  
All Others Concerned

Subject: **CONDUCT OF HRMPSB EVALUATIVE ASSESSMENTS FOR THE APPLICANTS OF RELATED-TEACHING AND NON-TEACHING NATURAL VACANT POSITIONS, OPEN RANKING ACTIVITIES AND DELIBERATION**

Date: January 26, 2026

1. In view of the scheduled evaluative assessments, open ranking system activities and deliberations, for the applicants of Related-Teaching Positions – Public Schools District Supervisor and Education Program Specialist II – and Non-Teaching Positions – Project Development Officer II and ICT Support Staff, under the natural vacancies. Members of the Division Human Resource Merit Promotion and Selection Board (HRMPSB), including the sub-committees (see Enclosure No. 1), are directed to attend and facilitate the conduct of these activities at the Schools Division of Davao del Norte, Mankilam, Tagum City on January 28, 2026 (Wednesday), starting at 9:30 A.M.
2. The expenses incurred relative to the foregoing are subject to availability of funds and existing guidelines for allowable expenses of government personnel.
3. This Office upholds the principles of equal employment opportunity and career advancement within the Department of Education, regardless of gender, civil status, disability, religion, ethnicity, or political affiliation
4. For the information and guidance of all concerned.



**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

Enclosure: As stated

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FN: Conduct of HRMPSB Evaluation Assessment for the Applicants of Related-Teaching and Non-Teaching Natural Vacant Positions, Open Ranking Activities and Deliberation



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**Enclosure No. 1 to Division Memorandum- OSDS-2026-0013**

**Division Human Resource Merit Promotion and Selection Board and Sub-Committees**

Interviewer & Secretariat	Office/Venue
Janette G. Veloso Eduard C. Amoguis Marlon G. Ebrado Jocelyn D. Fernandez Aser M. Samsona Danilo, Jr. Q. Lumayno Rosalinda N. Dionio Joanna Mari C. Borbon	ASDS Office
Secretariat: Nathaniel, Jr. B. Inutan	
Paper and Pencil Test Area: Conference Room	