



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent


DIVISION MEMORANDUM
SGOD-2025-0020

To: Assistant Schools Division Superintendent
Concerned Education Program Supervisors
Concerned Public Schools District Supervisors
Concerned School Heads
Concerned Section Heads
All others concerned

Subject: **COORDINATION MEETING FOR THE 2025 DAVRAA MEET HOSTING BUDGET**

Date: January 14, 2025

1. In preparation for the 2025 Davao Region Athletic Association (DAVRAA) Meet hosting of Davao del Norte, the herein list of personnel are advised to attend the coordination meeting for the budget preparation on **January 20, 2025, 1:00PM**, at **Division Conference Hall**.
2. This meeting aims to present the proposed budget, identify priorities and allocation strategies, discuss funding sources and budgetary guidelines, and finalize plans for budget submission and approval.
3. The travel and other expenses incurred in the conduct of this activity shall be charged against School Maintenance and Other Operating Expenses (MOOE) funds for participants from schools, subject to the usual accounting and auditing rules and regulations.
4. In participating in the different programs and activities, the **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
5. Immediate dissemination of this memorandum is desired.


REYNALDO B. MELLORIDA, CESO V
School Division Superintendent



SGOD/jam

List of Participants

Name	Position	Office/School
Liezl S. Josol	EPS	CID
Cristopher B. Gonzales	EPS	SGOD
Ernie M. Aguan	EPS	CID
Eric P. Indie	PSDS	CID
Clemente E. Timbal	PSDS	CID
Dr. Henry S. Villarosa, Jr.	MOIII	SGOD
Jillian April A. Casal	PDO-II	SGOD
Lilli Ann R. Siason	Budget Officer	OSDS
Ma. Lourdes M. Quesada	Accountant III	OSDS
Aser M. Samsona	PIV	Asuncion NHS
Lordelyn A. Buyo	PIV	Carmen NHS
Evelyn P. Lucas	PIII	Antonio V. Fruto Sr. NHS
Dominador P. Alagdon, Jr.	PIV	Dujali NHS
Oliver U. Emata	PIV	Kapalong NHS
Agnes J. Macaso	PIII	Kimamon NHS
Raquel G. Tagalinao	PIV	New Corella NHS
Arlyn P. Murillo	PIV	Sagayen NHS
Alan J. Paglinawan Jr.	PI	Sawata NHS
Rhoda N. Rosete	ASP II	Sto. Niño NHS
Ricardo M. Olmedo, Jr.	PIV	Sto. Tomas NHS

