



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2025-0021

To: Janette G. Veloso, CESO VI, Assistant Schools Division Superintendent
Eduard C. Amoguis, Chief Education Program Supervisor, CID
Concerned Education Program Supervisors
Concerned Public Schools District Supervisors
All others concerned

Subject: **ADDITIONAL PARTICIPANTS TO THE REGIONAL TRAINING OF DIVISION CORE TEAM TRAINERS ON DESIGN, DEVELOPMENT, AND QUALITY ASSURANCE OF SCHOOL-BASED PROFESSIONAL DEVELOPMENT (PD) PROGRAMS**

Date: January 15, 2025

1. Relative to Division Memorandum SGOD-2025-0014 on the Participation to the Regional Training of Division Core Team Trainers on Design, Development, and Quality Assurance of School-Based Professional Development (PD) Programs, the following additional personnel are hereby advised to attend the said training scheduled on **January 15-19, 2025**, at **Sunny Point Hotel, Maa Road, Davao City**.

Name	Position	Office/School
Adones P. Layaguin	EPS	CID
Alan J. Paglinawan Jr.	PI	Sawata NHS
Bayani N. Escoton	Head Teacher II	Sambayon ES
Jocelyn J. Jarumahum	Master Teacher I	Tanglaw NHS

2. The travel and other expenses incurred in the conduct of this activity shall be charged against Division Maintenance and Other Operating Expenses (MOOE) funds for Division Participants, subject to the usual accounting and auditing rules and regulations.
3. The teaching personnel involved in this activity are entitled to service credits for the services rendered during the weekends and holidays as stipulated in DepEd Order No. 53, s. 2003. On the other hand, non-teaching personnel shall be provided Compensatory Overtime Credit (COC) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2 s. 2004.
4. In participating in the different programs and activities, the **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
5. Immediate dissemination of this memorandum is desired.


REYNALDO B. MELLORIDA, CESO V
School Division Superintendent



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