



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

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**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
SGOD-2025-0025

To: Janette G. Veloso, EdD, CESO VI - Assistant Schools Division Superintendent  
Eduard C. Amoguis, EdD - Curriculum Implementation Division  
Henry S. Villarosa, Jr, MD, CFP  
Public Schools District Supervisors  
Raquel G. Tagalinao – Principal IV , New Corella National Highschool  
Rhoda N. Rosete – Principal I – Sto. Nino National Highschool  
Concerned School Health Personnel  
All others concerned

Subject: **SCHEDULE OF SCHOOL HEALTH PERSONNEL DURING THE CONDUCT OF  
THE 2025 DIVISION SCHOOLS PRESS CONFERENCE**

Date: January 20, 2025

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1. All concerned school health and nutrition personnel are advised to go on duty during the conduct of 2025 Division Schools Press Conference on January 24-28, 2025 to be held in Carmen Central Elementary School and Carmen National Highschool.
2. Attached herein is the schedule of the school health personnels who will render services in twenty-four hour duty.
3. Travel and other incidental expenses incurred shall be charged against local funds subject to the usual accounting and auditing rules and regulations. Services rendered before and after office hours and on Saturdays and Sundays will entitle for a compensatory overtime credits.
4. In the provision of developmental opportunities for personnel in the Division, the Equal Opportunities Principle (EOP) shall be employed at all times where all individuals shall be fully recognized regardless of gender, religion, ethnicity, and political affiliations.



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5. Immediate dissemination of this Memorandum to all concerned is desired.



  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

Enclosed: As Stated  
SGOD/SHS/mk



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**SCHEDULE OF DUTIES FOR SCHOOL HEALTH PERSONNEL**

DATE	CARMEN CES	CARMEN NHS
<b>JANUARY 24, 2025(FRIDAY)</b>		
	1. Ma. Luisa O. Cuyos, RN	1.Hannah Grace L. Pelaez, RN
	2. Jocelyn C. Cardinal,RN	2. Catherine P. Cantalejo, RN
	3. Maregine T. Atabelo,RN	3. Ma. Febe G. Enad, RN
<b>JANUARY 25, 2025 (SATURDAY)</b>		
	1. Ma. Luisa O. Cuyos, RN	1.Hannah Grace L. Pelaez, RN
	2. Jocelyn C. Cardinal,RN	2.Armi H. Mulit, RN
	3. Zaida Y. Camid,RN	3. Ma. Febe G. Enad, RN
<b>JANUARY 26, 2025(SUNDAY)</b>		
	1. Annaliza L. Sepe,RN	1.Armi H. Mulit, RN
	2. Mercy M. dela Cruz, RN,EDL	2. Catherine P. Cantalejo, RN
	3. Mary Kristine C. Sagot,RN	3. Garry D. De Vera, RN
<b>JANUARY 27, 2025(MONDAY)</b>		
	1. Annaliza L. Sepe,RN	1.Hannah Grace L. Pelaez, RN
	2. Mercy M. dela Cruz, RN,EDL	2. Garry D. De Vera, RN
	3. Mary Kristine C. Sagot,RN	3. Constant Dave G. Caberto, RN
<b>JANUARY 28, 2025(TUESDAY)</b>		
	1. Ma. Luisa O. Cuyos, RN	1.Hannah Grace L. Pelaez, RN
	2. Jocelyn C. Cardinal,RN	2. Catherine P. Cantalejo, RN