



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
SGOD-2025-0032

To: Assistant Schools Division Superintendent  
Chief Education Program Supervisor, CID  
Public Schools District Supervisors  
Section Heads  
All others concerned

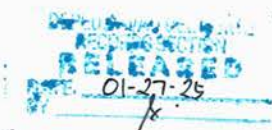
Subject: **RESOURCE SPEAKERS FOR THE INNOVATIVE STRATEGIES FOR PROFESSIONAL EXCELLENCE: ENHANCING 21ST CENTURY SKILLS IN COMMUNICATION, FINANCIAL MANAGEMENT, OFFICE ETIQUETTE, AND ICT FOR NON-TEACHING PERSONNEL**

Date: January 27, 2025

1. Relative to Division Memorandum SGOD-2025-0029 on the Conduct of Innovative Strategies for Professional Excellence: Enhancing 21st Century Skills in Communication, Financial Management, Office Etiquette, and ICT for Non-Teaching Personnel on **February 5-7, 2025, 8:00AM-5:00PM**, at **Cris Inn, Apokon Road, Tagum City**, the following are the resource speakers of the said activity.

| Name                  | Position | Office    |
|-----------------------|----------|-----------|
| LOUIE BRYAN M. LAPAT  |          | NON-DEPED |
| PAUL E. ARSOLON       | ITO I    | OSDS      |
| ERVIN REY D. ABAO     | HT I     | Tubod NHS |
| GRACE SANTA T. DACLAN | EPS      | CID       |
| VENUS MONTENEGRO      |          | NON-DEPED |
| JANETTE G. VELOSO     | ASDS     | OSDS      |

2. The meals shall be charged against downloaded Human Resource Training and Development (HRTD) Fund for NTP, while travel and other expenses incurred in the conduct of this activity shall be chargeable against Maintenance and Other Operating Expenses (MOOE) funds, subject to the usual accounting and auditing rules and regulations.
3. In participating in the different programs and activities, the **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
4. Immediate dissemination of this memorandum is desired.



**REYNALDO B. MELLORIDA, CESO V**  
School Division Superintendent

Enclosure: As stated.  
SGOD/jaam



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
SGOD-2025-0029

To: Assistant Schools Division Superintendent  
Chief Education Program Supervisor, CID  
Public Schools District Supervisors  
Section Heads  
All others concerned

Subject: **CONDUCT OF INNOVATIVE STRATEGIES FOR PROFESSIONAL EXCELLENCE:  
ENHANCING 21ST CENTURY SKILLS IN COMMUNICATION, FINANCIAL  
MANAGEMENT, OFFICE ETIQUETTE, AND ICT FOR NON-TEACHING PERSONNEL**

Date: January 24, 2025

1. In line with our continuous efforts to improve the competencies of our non-teaching personnel, the Department of Education – Schools Division Office of Davao del Norte informs the herein list of participants in the Conduct of Innovative Strategies for Professional Excellence: Enhancing 21st Century Skills in Communication, Financial Management, Office Etiquette, and ICT for Non-Teaching Personnel on **February 5-7, 2025, 8:00AM-5:00PM**, at **Cris Inn, Apokon Road, Tagum City**.
2. The identified participants are required to complete their registration through link <https://forms.office.com/r/vzX3Udz1X2> on or before January 29, 2025, to confirm their attendance and secure their participation in the training.
3. Participants are strongly encouraged to bring their laptops, which will be essential for engaging in hands-on activities and workshops throughout the training.
4. The meals shall be charged against downloaded Human Resource Training and Development (HRTD) Fund for NTP, while travel and other expenses incurred in the conduct of this activity shall be chargeable against Maintenance and Other Operating Expenses (MOOE) funds, subject to the usual accounting and auditing rules and regulations.
5. In participating in the different programs and activities, the **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
6. Immediate dissemination of this memorandum is desired.

**REYNALDO B. MELLORIDA, CESO V**  
School Division Superintendent

For the School Division Superintendent:

**JANETTE G. VELOSO, CESO VI**  
Assistant School Division Superintendent

Enclosure: As stated.  
SGOD/jam



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Telephone Number: (084) 216 0188  
Website: [www.depeddavnor.ph](http://www.depeddavnor.ph) | Facebook: DepEd Davao del Norte



**LIST OF PARTICIPANTS**

|    | Name of Participant        | Gender | Position | Office/District |
|----|----------------------------|--------|----------|-----------------|
| 1  | MARIA WELLA D. CRIZALDO    | F      | AO II    | Asuncion        |
| 2  | VEM JANE M. ABENDAÑO       | F      | ADAS III | Asuncion        |
| 3  | ROMA Q. BERJA              | F      | AO II    | BE Dujali       |
| 4  | LILET Y. PABILLORE         | F      | AO II    | BE Dujali       |
| 5  | JEAN ROSE N. VALLENTE      | F      | AO II    | Carmen          |
| 6  | JANIZA C. SERDAN           | F      | ADAS III | Carmen          |
| 7  | JENELYN M. DAYOC           | F      | ADAS II  | Kapalong East   |
| 8  | DURRELL LEE ABEN           | M      | AO II    | Kapalong East   |
| 9  | MARIFE B. ILAGAN           | F      | AO II    | Kapalong West   |
| 10 | JENNY A. DORIA             | F      | AO II    | Kapalong West   |
| 11 | CRISTALYN H. BALOTAN       | F      | AO II    | Langilan        |
| 12 | ALJANE B. QUILLA           | F      | AO II    | Langilan        |
| 13 | ELOISA G. JUANILLO         | F      | AO II    | New Corella     |
| 14 | JEN OYAN                   | F      | ADAS II  | New Corella     |
| 15 | JELLEAN ORBITO             | F      | AO II    | San Isidro      |
| 16 | JESSA MAE GARING           | F      | ADAS III | San Isidro      |
| 17 | JOSE III M. ANAYO          | M      | ADAS II  | Sto. Tomas East |
| 18 | SAHLEE ELAINE G. ESTABILLO | F      | AO II    | Sto. Tomas East |
| 19 | KATE GIZELLE R. SAMSONA    | F      | ADAS III | Sto. Tomas West |
| 20 | RUEL D. CALATAVRA          | M      | ADAS II  | Sto. Tomas West |
| 21 | IRISH TAUTHO               | F      | ADAS III | Talaingod       |
| 22 | JANEROSE ABREGANA LOZANO   | F      | AO II    | Talaingod       |
| 23 | JUN REY A. JIMENA          | M      | AO II    | OSDS            |
| 24 | RIZZA GRACE L. GALLEGA     | F      | ADAS II  | OSDS            |
| 25 | SHIELA MARIE B. FLORES     | F      | ADAS III | OSDS            |
| 26 | AMIE GRACE R. FERNANDEZ    | F      | AO II    | OSDS            |
| 27 | MAH TRIZZA M. BONITA       | F      | ADAS II  | OSDS            |
| 28 | QUEEN CLAIRE C. ARENA      | F      | AO II    | OSDS            |
| 29 | IVY JOY W. TIJOL           | F      | ADAS II  | OSDS            |
| 30 | JOSEPHINE N. NACIS         | F      | ADAS III | OSDS            |
| 31 | ANN MERCY O. ADLAON        | F      | ADAS III | OSDS            |
| 32 | HERBERT JOHN MIRAS         | M      | ADAS II  | OSDS            |
| 33 | CRYSTAL FAYE SUMATRA       | F      | AO II    | OSDS            |
| 34 | JUDY MAE B. BESONIA        | F      | ADAS III | OSDS            |
| 35 | REGINE ROSE LAMANO         | F      |          |                 |
| 36 | ERIKA MARY P. LAUREL       | F      | ADAS II  | OSDS            |
| 37 | MARSEILLE M. QUESADA       | F      | AO II    | OSDS            |
| 38 | ABDULHAN DUMPASAN          | M      |          |                 |
| 39 | GROVER YBANEZ              | M      |          |                 |
| 40 | MECCA DIANE C. ROSAL       | F      | ADAS III | OSDS            |
| 41 | NICOLE AUBREY E. AMOGUIS   | F      | PDO-I    | SGOD            |
| 42 | LOURDIE MAE LUZON          | F      | AO II    | OSDS            |
| 43 | APRIL JULIE MAE P. GONZAGA | F      | PDO-I    | SGOD            |
| 44 | FRANKLIN N. MAYNUCAS       | M      | ADAS III | OSDS            |
| 45 | MICHELLE L. EDHAO          | F      | AO II    | SGOD            |
| 46 | MYRA M. UDI                | F      | AO II    | SGOD            |
| 47 | JAN N. GABERO              | M      | AO II    | SGOD            |
| 48 | ROMELA T. PANGANDUYON      | F      | SEPS     | SGOD            |
| 49 | JUNE ANGELO A. MERCADO     | M      | EPS-II   | SGOD            |
| 50 | DANILO JR. Q. LUMAYNO      | M      | EPS-II   | SGOD            |