



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2025-0041

To: Assistant Schools Division Superintendent
Chief Education Program Supervisor, CID
Public Schools District Supervisors
Section Heads
All others concerned

Subject: **CORRIGENDUM TO THE INNOVATIVE STRATEGIES FOR PROFESSIONAL EXCELLENCE: ENHANCING 21ST CENTURY SKILLS IN COMMUNICATION, FINANCIAL MANAGEMENT, OFFICE ETIQUETTE, AND ICT FOR NON-TEACHING PERSONNEL**

Date: February 4, 2025

1. Relative to Division Memorandum SGOD-2025-0029 on the Conduct of Innovative Strategies for Professional Excellence: Enhancing 21st Century Skills in Communication, Financial Management, Office Etiquette, and ICT for Non-Teaching Personnel on February 5-7, 2025, 8:00AM-5:00PM, at Cris Inn, Apokon Road, Tagum City, **Mr. Venancio Jr. Enarciso** shall attend in replacement of **Crystal Faye Sumatra**.
2. All other items in the previously issued memorandum relative to the conduct of this activity shall remain in full force and effect.
3. In participating in the different programs and activities, the **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
4. Immediate dissemination of this memorandum is desired.

REYNALDO B. MELLORIDA, CESO V
School Division Superintendent

REYNALDO B. MELLORIDA
Administrative Officer V

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