



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

**SGOD-2025-0048**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division (CID)  
Public Schools District Supervisors  
Elementary, Secondary and Integrated School Heads  
All Others Concerned

Subject: Division Meet Kitchen Staffs' Schedule for Health Clearance

Date: February 7, 2025

1. In compliance to Food Safety standards, all kitchen staff for the upcoming Division Meet and DAVRAA Meet are required to secure health clearance.
2. In partnership with Davao del Norte District Hospital, Kapalong zone and Carmen zone as well as with Kapalong Municipal Health Office and Carmen Municipal Health Office. Kitchen staff in the list attached may avail the required laboratory procedures and medical examination for free. However, it is agreed that a minimal fee of fifty pesos (P50.00) for the chest x-ray official reading shall be paid by the availing kitchen staff.
3. Teaching and Non-Teaching Kitchen staff shall be on Official Business during the process of securing health clearance, making sure that their classes are managed by the other teachers in the school. Such will be facilitated by the concerned school heads.
4. Equal opportunity principle (EOP) shall be adhered to at all times during the conduct of the activity.
5. Please be guided accordingly.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent

**JANETTE G. VELOSO, CESO VI**  
Assistant Schools Division Superintendent

SGOD: mta

FN: Kitchen Staffs' health clearance schedule

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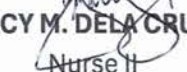
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SCHOOLS DIVISION OF DAVAO DEL NORTE

**List of Division Meet 2025 Kitchen Staff**

Kapalong MHO/Dist. Hospital

No.	Name	School	Remarks/Lab. Schedule
1	John F. Laurence Buagas	Luna National High School	2/10/25, 1:00PM
2	Raffy Dumandan	Gabuyan Central Elem. School	2/10/25, 1:00PM
3	Dinah Salazar	Maniki Central ESSC	2/10/25, 1:00PM
4	Remelyn Diamante	Pipisan Elem. School	2/10/25, 1:00PM
5	Rowena Torsino	Pinamuno ES	2/10/25, 1:00PM
6	April Joy M. Panague	Kimamon NHS	2/10/25, 1:00PM
7	Jessie Dalaota	Mambing ES	2/10/25, 1:00PM
8	Rolienar L. Alvero	Sonlon ES	2/10/25, 1:00PM
9	Rhoda Rosete	Sto. Nino NHS	2/11/2025, 1:00PM
10	Marycon Nacito	Marsman NHS	2/11/2025, 1:00PM
11	Dave Patrick Abalu	Asuncion	2/11/2025, 1:00PM
12	Shella Mae Cuyo	Gov. Dujali Elem. School	2/11/2025, 1:00PM
13	Novelyn Taroy	Datu Balong NHS	2/11/2025, 1:00PM

Prepared by:

  
**MERCY M. DELA CRUZ, RN, EDL**  
Nurse II



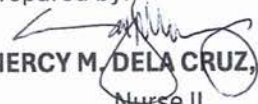
SCHOOLS DIVISION OF DAVAO DEL NORTE

**List of Division Meet 2025 Kitchen Staff**

Carmen MHO/Dist. Hospital

No.	Name	School	Remarks/Lab. Schedule
1	Joanefeb C. Lobiano	Alejal Elem. School	2/10/25, 1:00PM
2	Robin R. Danduan	Tibulao ES	2/11/2025, 1:00PM
3	Rochelle Paman	Mangalcal ES	2/11/2025, 1:00PM
4	Rutchelyn Muga	Tanglaw 3A ES	2/11/2025, 1:00PM
5	Genelie Faelmoca	Mabaus ES	2/11/2025, 1:00PM
6	Sharyl Y. Marapao	Carmen NHS	2/10/25, 1:00PM
7	Ferdelene Lumactod	Carmen NHS	2/10/25, 1:00PM

Prepared by:

  
**MERCY M. DELA CRUZ, RN, EDL**  
Nurse II