



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0052

To: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Education Program Supervisors, CID
Education Program Supervisor, SGOD
All Public Schools District Supervisors
School Governance Operation Division Personnel
School Heads of Elementary, Secondary and Integrated Schools
All Others Concerned

Subject: **ADDENDUM TO SGOD-2025-0045 TITLED, SCHEDULE OF ACTIVITIES OF THE PRODUCTION TEAM FOR THE 2025 DIVISION MEET**

Date: February 11, 2025

1. The Production Team, chaired by Ms. Liezl Josol (EPS-MAPEH), is hereby added with the following key players:

NAME	DESIGNATION	SCHOOL
EFFERSON AMAYA	Torch Bearer	DNRSA
HANNAH ASHIEL REGAYA	Torch Bearer	Sto. Tomas NHS
RYLE AQUINO	Torch Bearer	Sto. Tomas NHS
JOHN VINCENT TENIDO	Torch Bearer	DNRSA
SAMANTHA V. MARTINEZ	Torch Bearer	DNRSA
MARK DARYLL DABUDA	To lead the Oath of Sportsmanship and Amateurism	DNRSA

2. The Production Team is reminded to be present during the Technical Dry Run on February 12, 2025, the Opening Program on February 13, 2025 and Meet Proper on February 14-16, 2025 at the Davao del Norte Sports and Tourism Complex.
3. Travel and other expenses shall be charged against available funds subject to the usual accounting and auditing rules and regulations.
4. The Production Team members serving in the Rehearsals, technical run through, and making of AVPs that fall on Saturdays & Sundays shall be provided with a Service Credits/Compensatory Overtime Credit (COC) based on DepEd Order (DO) No. 053, s. 2003 titled Updated Guidelines on Grant of Service Credits to Teachers, and DO No. 084, s. 2003 entitled Addendum to DO No. 053, s. 2003, and CSC & DBM Joint Circular No. 2 s. 2004, "Non-Monetary Remuneration for Overtime for Overtime Services Rendered for the non-teaching personnel.
5. All other provisions in the previous memorandum shall remain in effect.

Page 1 of 2



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

6. Immediate dissemination and strict compliance of this Memorandum is earnestly enjoined.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:


ROSALINDA N. DIONIO
Administrative Officer V

Enclosures: As stated
sgod/djql