

Department of Education

REGION XI SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM SGOD-2025-0054

To: Assistant Schools Division Superintendent

Chief Education Program Supervisor, CID

Public Schools District Supervisors

Concerned School Heads

Senior Education Program Specialist, HRD

All others concerned

Subject: ATTENDANCE TO TRAINING AND ADVOCACY TEAM (TAT) TRAINING OF THE OMS

SYNERGY: TRAINING SERIES FOR COMMITTEE COLLABORATION AND

IMPLEMENTATION

Date: February 14, 2025

 Relative to Regional Memorandum PPRD-2024-123 titled One DepEd, One QMS for Region XI Schools Division Offices, the following personnel are advised to attend the Training and Advocacy Team Training on February 20-21, 2025, within Davao City.

| NAME | POSITION | OFFICE | |
|----------------------------|----------|--------|--|
| Janette G. Veloso | ASDS | OSDS | |
| Eduard C. Amoguis | Chief ES | CID | |
| Cristopher B. Gonzales | EPS | SGOD | |
| Grace Santa T. Daclan | EPS | CID | |
| Danilo Jr. Q. Lumayno | EPS-II | SGOD | |
| Shiela D. Sionosa | EPS-II | CID | |
| Nicole Aubrey E. Amoguis | PDO-I | SGOD | |
| April Julie Mae P. Gonzaga | PDO-I | SGOD | |
| Joanna Mari C. Borbon | AOII | OSDS | |

- The participants are directed to register via https://forms.office.com/r/cy2H9KdwXB on or before February 15, 2025.
- 3. The travel and other expenses incurred in the conduct of this activity shall be charged against Division Maintenance and Other Operating Expenses (MOOE) funds, subject to the usual accounting and auditing rules and regulations.
- 4. In participating in the different programs and activities, the Equal Opportunities Principle (EOP) shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
- 5. Immediate dissemination of this memorandum is desired.



School Division Superintendent

Enclosed: As stated. SGOD/jaam







Address: Mankilam, Tagum City, Davao del Norte Telephone Number: (084) 823 5170

Email Address: depeddavnor.sdo@deped.gov.ph

Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte



Department of Education

DAVAO REGION

October 08, 2024

REGIONAL MEMORANDUM PPRD-2024-123

ONE DEPED, ONE OMS FOR REGION XI SCHOOLS DIVISION OFFICES

To:

Assistant Regional Director

Schools Division Superintendents Chiefs of Functional Divisions

All Others Concerned

- 1. Attached is DepEd Order No. 009, Series 2021, titled "Institutionalization of a Quality Management System (QMS) in the Department of Education." This order aims to enhance the delivery of quality basic education services across all levels of governance, including the central office (CO), regional offices (ROs), schools division offices (SDOs), and schools/community learning centers (CLCs).
- 2. This Office will provide technical assistance for the implementation of the National Quality Management System (NQMS) to all Schools Division Offices through a series of training sessions hosted by the designated SDOs, as outlined in Annex 1.
- 3. For any clarifications, please reach out to the Policy, Planning and Research Division of this Office through Emmanuel Alpha D. Sicam.

Encl.: As stated

RECORDS SECTION RUN

RECORDS SECTION

Out. 09, 2024

3961/

Director W







Address: F. Torres St., Davao City (8000) Telephone Nos.: (082) 291-1665; (082) 221-6147

Email Address: region11@deped.gov.ph





Department of Education

DAVAO REGION

ANNEX 1

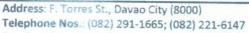
TRAININGS AND ACTIVITIES

| NO. | TITLE | DESCRIPTION | TARGET PAX | DATE | HOST |
|-----|--------------------------------------|--|--|------------------------------|------|
| 1 | ISO 9001 Awareness Seminar | This seminar/workshop will introduce the fundamentals of ISO certification and its requirements. It will also provide an overview of the Planning Documents for the National Quality Management System (NQMS) and outline how these will be implemented by the Schools Division Offices (SDOs) in Region XI. | 1 QMR Team Leaders of: 1 RMT 1 KMT 1 TAT 1 IAT 1 QWT 1 Representative per Unit/Section | January 21 – 24, 2025 | |
| 2 | Training and Advocacy Training | This training focuses on implementing the Training Advocacy Procedure, with an emphasis on NQMS-related trainings conducted by SDO personnel. | 5 per SDO Team Leader of: 1 TAT 4 members of TAT | February 20 – 21, 2025 | |
| 3 | Risk Management Training | This training provides an indepth understanding of how Risk Management should be implemented within the NQMS, based on ISO 31000. | 5 per SDO 1 QMR RMT Team Leader 3 RMT Members | March 20 – 23, 2025 | |
| 4 | Knowledge Management Training | This training offers guidance on implementing knowledge management and controlling documented information related to NQMS documents and records. | 5 per SDO 1 QMR 1 KMT Team Leader 3 KMT Members | April 24 – 25, 2025 | |
| 5 | Quality Workplace Training | This training equips participants with the knowledge and skills to implement the Quality Workplace Manual of the Schools Division Offices. | 5 per SDO QWT 1 Team leader 4 members | May 22– 23, 2025 | |









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Department of Education

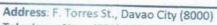
DAVAO REGION

| 6 | Internal Audit Training | This training focuses on the requirements of ISO 19011:2018 for conducting internal audits in the Schools Division Offices. It will be facilitated by an IRCA CQI-accredited trainer as specified in the PAWIM | 5 per SDO IQAT 1 Team leader 4 members | June 23– 27, 2025 | |
|----|---|--|---|------------------------|----------|
| 7 | Inter- Division Internal Audit | This activity will be conducted simultaneously by all SDOs in Region XI. Internal auditors will be assigned randomly to various SDOs and facilitated by a representative from the Regional Office. | 5 per SDO IAT 1 Team leader 4 members | July 21– 25, 2025 | |
| 8 | Readiness Assessment | This activity will be conducted simultaneously by all SDOs in Region XI. Regional Office internal auditors will be assigned randomly to various SDOs to carry out the readiness assessment. | RO IQA Team | August 18– 22, 2025 | All SDOs |
| 9 | Stage 1 External Audit | A Stage 1 audit in the ISO certification process, often referred to as "document review," is a preliminary assessment that focuses on evaluating the SDOs readiness for the full Stage 2 audit. | SDO personnel RO Representatives | September 2025 | All SDOs |
| 10 | Stage 2 External Audit | A Stage 2 audit in the ISO certification process is a comprehensive evaluation that assesses the effectiveness of an organization's management system in practice. | SDO personnel RO Representatives | October 2025 | All SDOs |
| 11 | ISO 9001 Awarding | | | December 2025 | All SDOs |









Telephone Nos.: (082) 291-1665; (082) 221-6147 Email Address: region11@deped.gov.ph





Republic of the Philippines Department of Education

24 FEB 2021

DepEd ORDER No.009 s. 2021

INSTITUTIONALIZATION OF A QUALITY MANAGEMENT SYSTEM IN THE DEPARTMENT OF EDUCATION

Undersecretaries To: Assistant Secretaries Minister, Basic, Higher and Technical Education, BARMM Bureau and Service Directors Regional Directors Schools Division Superintendents Public and Private Elementary and Secondary School Heads Division Chiefs All Others Concerned

- The Department of Education (DepEd) issues the enclosed Guidelines on the Institutionalization of a Quality Management System (QMS) certifiable to ISO 9001 standards toward consistent, effective and efficient delivery of basic education services across all levels of governance: central office, regional offices, schools division offices, and schools/community learning centers (CLCs).
- This is pursuant to Executive Order No. 605, s. 2007 titled Institutionalizing the Structure, Mechanisms, and Standards to Implement the Government Quality Management Program (GOMP), which directs all departments and agencies of the Executive branch to adopt a QMS as part of the implementation of a government-wide quality management program.
- Furthermore, this is in line with the Department's thrust to deliver citizencentric quality public service as evidenced by its consistent accomplishment of agency performance targets.
- This Order aims to provide DepEd offices and schools/CLCs with guidelines and standards to integrate DepEd internal systems and processes, upgrade people capacity, ensure consistency in the delivery of quality services, and foster continuous improvement that will result in enhanced and sustained client satisfaction. Private educational institutions are encouraged to adopt these guidelines and establish a QMS.
- All other QMS-related DepEd issuances, rules and regulations, as well as provisions, which are inconsistent with this policy are repealed, rescinded, or modified accordingly.
- For more information, please contact the Bureau of Human Resource and Organizational Development, 4th Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at nqmssupport@deped.gov.ph or at telephone number (02) 8633-5375.

Immediate dissemination of and strict compliance with this Order are directed.

LEONOR MAGTOLIS BRIONES
Secretary

Encl.:

As stated

References:

DepEd Order No. 43, s. 2010 DepEd Memorandum No. 035, s. 2020

To be indicated in the <u>Perpetual Index</u> under the following subjects:

BUREAUS AND OFFICES CERTIFICATION PERFORMANCE RULES AND REGULATIONS SCHOOLS SERVICE

DJP/SMMA/JD - DO Institutionalization of OMS June 11/December 17, 2020



Department of Education

DAVAO REGION

ANNEX I

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DAVAO REGION

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Bepartment of Education

24 FEB 2021

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To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
Division Chiefs
All Others Concerned

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