



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0119

To: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Education Program Supervisors, CID
Education Program Supervisor, SGOD
All Public Schools District Supervisors
School Heads of Elementary, Secondary and Integrated Schools
All Others Concerned

Subject: **CONDUCT OF MAPPING FOR THE PROPOSED ESTABLISHMENT OF SCHOOLS**

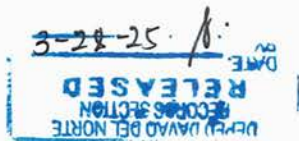
Date: March 25, 2025

1. In compliance with DepEd Order No. 40, s. 2014, a mapping shall be conducted for the proposed establishment of schools at Sitio Badiatan, Brgy. Dagohoy and at Sitio Bagang and Sitio Nalubas, Brgy. Palma Gil in Talaingod, Davao del Norte on April 1-4, 2025.
2. The matrix of activity, including the personnel involved, is enclosed.
3. Travel, meals and other incidental expenses shall be charged against any local funds subject to the usual accounting and auditing rules and regulations.
4. Compensatory Overtime Credits (COC) for non-teaching personnel and Service Credits for teaching personnel shall be granted for the services rendered during the Holiday, in accordance with Deped Order 53, s. 2003.
5. In adherence to all policies, everyone is encouraged to continuously support and value the Equal Opportunity Principle (EOP).
6. Immediate dissemination of this memorandum is directed.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For and in the absence of

JANETTE G. VELOSO, CESO VI
Assistant Schools Division Superintendent



Enclosure/s: As stated
sgod-cgb

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DATE	ACTIVITY AND PLACE	PERSONNEL INVOLVED
TEAM A		
April 1, 2025	Travel from the Division Office, Tagum City to Sambolongan ES, Talaingod	Cristopher Gonzales Elielou Jumawan Melanie Mandin Arnel Labasan Danilo Jr. Lumayno April Julie May Gonzaga Nicole Aubrey E. Amoguis Mary Kristine Sagot June Angelo Mercado Edgar Manaran Jillian April Casal Jan Gabero Arturo Salva Ruel Lugatiman Dexter Soriano Ronnelo Jalbuna Cornelio Bangoy Rogelio Rabe Jr. Joel Alano Leo Legaspi Roneil Ignalig Junmar Laab
April 2, 2025	Travel from Sambolongan ES, Talaingod to Sitio Nalubas Mapping at Sitio Nalubas	
April 3, 2025	Travel from Sitio Nalubas to Sitio Bagang Mapping at Sitio Bagang	
April 4, 2025	Travel from Sitio Bagang to Sambolongan ES, Talaingod Travel from Sambolongan ES, Talaingod to Division Office, Tagum City	
TEAM B		
April 1, 2025	Travel from the Division Office, Tagum City to KM. 31 ES, Talaingod	Janette G. Veloso Adones Layaguin Ronnie Publico Zaida Camid Hannah Pelaez Venancio Narciso Jr. Gerimy Gornes Alfonso Galgo Jr. Rowell Flores Rodel Fernandez Roldan Calimpong Romel Francisco Raul Bacus Geric Brylle Lascuña Jessie Fortuna
April 2, 2025	Travel from KM. 31 ES, Talaingod to Sitio Badyatan	
April 3, 2025	Mapping at Sitio Badyatan Travel from Sitio Badyatan to KM. 31 ES, Talaingod	
April 4, 2025	Travel from KM. 31 ES, Talaingod to Division Office, Tagum City	