



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2025-0161

To: Assistant Schools Division Superintendent
Chief Education Program Supervisor, CID
Education Program Supervisors
Public Schools District Supervisors
Concerned School Heads
All others concerned

Subject: **NEW SCHEDULE OF ACTIVITIES OF THE DIVISION SELECTION COMMITTEE (DSC) AND REVIEW AND EVALUATION TEAM (RET) FOR DIVISION OF DAVAO DEL NORTE PRAISE AWARDS**

Date: May 14, 2025

1. Relative to the Division Memorandum No. 0038, s. 2025 on the Call for Nominations to the National Awards and Division of Davao del Norte Program on Awards and Incentives for Service Excellence (PRAISE) awards, and in compliance with the PRAISE and Rewards and Recognition of the employees, this Office informs the members of the Division Selection Committee (DSC) and Review and Evaluation Team (RET) for Division PRAISE Awards of the new schedule of activities.

Date	Activity	Venue
May 19, 2025	Deadline for Submission of Nomination	NA
May 26, 2025 – June 6, 2025	Evaluation of nominees' documents by DSC and RET	Division Conference Hall
June 9-20, 2025	On-site validation of the Top 3 nominees	Within Davao del Norte

2. It is emphasized that **No Disruption of Classes** shall be imposed in the conduct of the activity based on the DepEd Order No. 9, s. 2005 on Instituting Measures to Increase Engaged Time-on-Task, and D.O. 030, s. 2021. Teachers who will take part in the activity are advised to prepare substitution forms duly signed by the School Principal.
3. The travel and other expenses incurred in the conduct of this activity shall be chargeable against Maintenance and Other Operating Expenses (MOOE) funds, subject to the usual accounting and auditing rules and regulations.
4. In participating in the different programs and activities, the **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
5. Immediate dissemination of this memorandum is desired.

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School Division Superintendent

Page 1 of 1



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