



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0197

TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Public Schools District Supervisor, Talaingod District
Education Program Supervisors
All Others Concerned

SUBJECT: CONDUCT OF THE SCHOOL-BASED MANAGEMENT AND GENDER AND DEVELOPMENT SECOND QUARTER POCKET MEETING AND PROVISION OF TECHNICAL ASSISTANCE

DATE: June 23, 2025

1. This has reference to the Regional Memorandum FTAD-2025-016 dated June 11, 2025 relative to the conduct of the School-Based Management and Gender and Development Second Quarter Pocket Meeting and Provision of Technical Assistance on June 26-27, 2025, at Cabadiangan Integrated School, Talaingod District, Davao del Norte.
2. Anent to this, the following personnel are enjoined to attend the said activity as attached in this memorandum.
3. Classes must remain undisrupted during the conduct of the said activity. Moreover, teachers who may be participating shall ensure a work arrangement submitted to the School Head for appropriate action and approval.
4. Travel and other incidental expenses shall be chargeable against local funds subject to the usual auditing and accounting rules and regulations.
5. Immediate dissemination of this memorandum is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

ROSALINDA N. DIONIO
Administrative Officer V



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**CONDUCT OF THE SCHOOL-BASED MANAGEMENT AND GENDER AND DEVELOPMENT
SECOND QUARTER POCKET MEETING AND PROVISION OF TECHNICAL ASSISTANCE**
Cabadiangan Integrated School, Talaingod District, Davao del Norte
June 26-27, 2025

NAME	DESIGNATION	SCHOOL/ OFFICE
Reynaldo B. Mellorida, CESO V	Schools Division Superintendent	OSDS
Janette G. Veloso, CESO VI	Assistant Schools Division Superintendent	OSDS
Ronnie Publico	Public Schools District Supervisor	CID
Arnel Labasan	SEPS	SGOD
Danilo Jr. Lumayno	EPS II	SGOD
Norhan Jalmaani	EPS II	SGOD
Cristopher Gonzales	EPS	SGOD
April Julie Mae P. Gonzaga	PDO I	SGOD
Rey Mascarinas	Driver	OSDS
Rey Salva	Driver	OSDS
Girlie Limbadan	School Head	Tibi- Tibi Elementary School
Ronnelo Albuna	School Head	Cabadiangan Integrated School
Ener Judit	School Head	Kinamayan Integrated School

MATRIX OF ACTIVITIES
SBM and GAD 2ND QUARTER POCKET MEETING AND
PROVISION OF TECHNICAL ASSISTANCE
JUNE 26-27, 2025

Venue: Cabadiangan Integrated School, Talaingod District, DDN

DAY/ TIME	ACTIVITY	PERSONS INVOLVED
Day 1- June 26, 2025		
8:00- 10:00 A.M.	Travel from Division of Davao del Norte to Cabadiangan Integrated School	
10:00- 11:00 A.M.	Registration	GAD Secretariat/ Host Division
12:00- 1:00 P.M.	LUNCH BREAK	
1:00- 2:00 P.M.	Meeting Proper	
	<ul style="list-style-type: none"> • Checking of Attendance • Preliminaries 	GAD Secretariat/ Host Division
	<ul style="list-style-type: none"> • Acknowledgement of Participants 	Cristopher Gonzales Education Program Supervisor- Division SBM Coordinator Arnel Labasan Senior Education Program Specialist
	<ul style="list-style-type: none"> • Welcome Message 	Janette G. Veloso, CESO VI Assistant Schools Division Superintendent
	<ul style="list-style-type: none"> • Message of Support 	Reynaldo B. Mellorida, CESO V Schools Division Superintendent
2:00- 5:00 P.M.	Pocket Meeting <ul style="list-style-type: none"> • SBM • GAD 	Ronnie S. Mercado Regional SBM Coordinator Aida P. Placencia Regional GAD Alternate Focal
5:00 P.M.- onwards	Travel from Cabadiangan IS to Uraya's Peak	
Day 2- June 27, 2025		
7:00- 8:00 A.M.	Breakfast	
8:00- 10:00 A.M.	Presentation of SBM and GAD Accomplishments and Best Practices	Ronnelo Jalbuna School Head, Cabadiangan Integrated School Girle Limbadan School Head, Tibi- Tibi ES Ener Judit School Head, Kinamayan IS
10:00- 11:00 A.M.	<ul style="list-style-type: none"> • Discussion on Other Issues and Concerns • Closing Program 	Aris B. Juanillo, PhD Chief Education Supervisor, FTAD Aida P. Placencia Regional GAD Alternate Focal Ronnie S. Mercado Regional SBM Coordinator
11:00 A.M.	<ul style="list-style-type: none"> • Homebound 	