



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
SGOD-2025-0201

To: Assistant Schools Division Superintendent  
Chief, Education Supervisor, CID  
Chief, Education Supervisor, SGOD  
Concerned Public Schools District Supervisor  
Concerned School Heads  
All concerned personnel

Subject: **RENDER OF DUTY TO THE BIDS AND AWARDS COMMITTEE**

Date: June 20, 2025

1. In reference to the Division Memorandum No. 0150 dated June 20, 2025, the following personnel are hereby requested to render duty at the Division Office in the performance of their functions as part of the Bids and Awards Committee. The duty details are reflected in the table below.

BAC Personnel	School	BAC Designation	Duty Schedule at the Division Office
Myra M. Udi	New Loon ES	BAC Secretariat	Every Monday and Tuesday; subject to additional duties as needed
Jeremiah E. Cubar	Concepcion ES	BAC TWG	As needed, on an on-call arrangement

2. Moreover, travel and other incidental expenses incurred shall be chargeable against local funds subject to the usual accounting and auditing rules and regulations.
3. Everyone is encouraged to continually support and recognize the value of equality and diversity of all personnel (Equal Opportunity Principle) while complying with the directives set forth by this office.
4. For dissemination and compliance.

  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent



BAC/jaac



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