

Republic of the Philippines

Department of Education

REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM SGOD-2025-0211

To:

Assistant Schools Division Superintendent

Chief Education Program Supervisor, CID

Education Program Supervisors Public Schools District Supervisors

Concerned School Heads

Section Heads

All others concerned

Subject:

INFORMATION DISSEMINATION ON THE 2025 LINANG E-LEARNING COURSE

OFFERINGS

Date:

July 2, 2025

- 1. Relative to Regional Memorandum HRDD-2025-145 titled Information Dissemination on the 2025 Linang E-Learning Course Offerings, this Office hereby informs the personnel listed below of their inclusion in the said E-Learning courses. The details of the course offerings are self-explanatory.
- 2. In line with this, participants are required to submit a duly accomplished Service Obligation Form for each enrolled course to the School Governance and Operations Division, duly signed by their immediate superior, on or before July 4, 2025, at 10:00 AM. Relevant details and other information are found in the enclosures.
- 3. The registration fee for the courses shall be charged under the Central Office-Organizational and Professional Development for Non-Teaching Personnel (CO-OPDNTP) Fund, subject to the existing budgeting, accounting and auditing rules and regulations.
- 4. In participating in the different programs and activities, the **Equal Opportunities Principle** (**EOP**) shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
- 5. Immediate dissemination of this memorandum is desired.

reynaldo b. Mellorida, ceso v

School Division Superintendent

Encslosure: As stated.





Republic of the Philippines

Department of Education

REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

LIST OF AUTHORIZED DIVISION EMPLOYEES TO PARTICIPATE IN ELDIS

PREFERRED ELDI: Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels (Basic Intermediate, aNd Advanced)

| NO. | NAME OF E | POSITION/ DESIGNATION | | |
|-----|-------------------|--------------------------|-------------|----------|
| 1 | Franklin | N | Maynucas | ADAS III |
| 2 | Rowena | M | Inutan | AO - IV |
| 3 | Rowena | R | Maravillosa | ADAS III |
| 4 | Mercy Carol | T | Hivertas | ADAS III |
| 5 | Myra | M. | Udi | AO II |
| 6 | Josie | D. | Lintuan | ADAS III |
| 7 | Rogie Neil | N. | Tasan | ADAS II |
| 8 | Venancio Jr. | Galo | Enarciso | AO II |
| 9 | Joeselle Lorraine | C. | Dumaguit | AO II |
| 10 | Eddie Mar | M. | Orcullo | ADAS III |
| 11 | Marife Gay | A. | Ledona | ADAS III |
| 12 | Lufel | С | Tabaranza | AO II |
| 13 | Arnel | M | Nalangan | AO II |
| 14 | Maricel | C. | Mateo | AO II |
| 15 | Jennifer | J. | Oracion | ADAS II |
| 16 | Ma. Theresa | F | Lebria | ADAS II |
| 17 | Ma. Kristine Joy | D | Amanio | ADAS III |
| 18 | Jo Anne | V | Arellano | ADAS II |
| 19 | Ana Lou | C. | Henobiagon | AO II |
| 20 | Ethma | В | Bayog | ADAS II |
| 21 | Jerome | A | Grancho | ADAS III |
| 22 | Cesar | F | Aguelo | ADAS II |
| 23 | Fredelyn | | Mantos | ADAS II |
| 24 | Constant Dave | G | Caberto | Nurse II |
| 25 | Josephine | N. | Nacis | AO II |
| 26 | Roma | Q. | Berja | AO II |
| 27 | Glenn | D. | Sarona | ADAS III |
| 28 | Fe | C. | Molit | AO II |
| 29 | Aive | Т | Solen | AO II |
| 30 | Irish | S. | Tautho | AO II |



Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte



THE PROPERTY OF EUROPE

| 31 | Judy | | Besonia | AO II |
|----|-----------------|----|------------|----------|
| 32 | Janerose | A. | Lozano | AO II |
| 33 | Camelle Vanessa | M. | Morales | AO II |
| 34 | Ross Ann | P. | Ramos | ADAS II |
| 35 | Leilani | M | Casilin | AO II |
| 36 | Xinette Joy | В | Manzala | AO-II |
| 37 | Lilet | Y | Pabillore | AO-II |
| 38 | Melodina | Т | Hilario | ADAS III |
| 39 | Michelle | A | Serapion | ADAS II |
| 40 | Rizza Jane | A. | Batucan | ADAS II |
| 41 | Hazel | M | Barcelona | ADAS II |
| 42 | Icy | F | Labasano | AO II |
| 43 | Rizalyn | P | Delapos | AO II |
| 44 | Jessa Mae | T. | Saavedra | AO II |
| 45 | Manelyn | I. | Arnaiz | AO II |
| 46 | Lizanne | O. | Loseriaga | ADAS III |
| 47 | Maria Wella | D. | Crizaldo | AO II |
| 48 | Karen Mae | C. | Ambroce | ADAS II |
| 49 | Rochel | M. | Cajes | ADAS II |
| 50 | Juicy | S. | Miole | ADAS III |
| 51 | Donna Jein | R. | Plaga | ADAS II |
| 52 | Noreen Shane | C. | Adimos | AO-II |
| 53 | Aiza | R. | Amoguis | ADAS III |
| 54 | Sheilvey | E. | Niday | ADAS II |
| 55 | Catherine | C. | Albarracin | ADAS II |
| 56 | Irene | W. | Suarez | ADAS II |
| 57 | Emalyn | E. | Julio | ADAS II |
| 58 | John Martin | M. | Delapos | ADAS II |
| 59 | Renee Vi | S | Lopez | ADAS II |
| 60 | Edrian Dan | A. | Dacumos | ADAS II |
| 61 | Amie Grace | R. | Fernandez | AO II |
| 62 | Alvin | L. | Borag | AO II |
| 63 | Regine Rose | P. | Lamano | AO II |
| 64 | Mary Grace | S. | Banzon | AO II |
| 65 | Franclita | D. | Amoto | ADAS II |
| 66 | Rommel | C. | Pareja | AO II |
| 67 | Jerlyn | L. | Babiera | AO II |
| 68 | Shem Bert | T. | Babiera | ADAS II |
| 69 | Dave Mark | C. | Ang | AO II |
| 69 | Jeremiah | E. | Cubar | AOII |

PREFERRED ELDI: Data Integrity: Enhancing Data and Records Management for Government Professionals

| NO. | NAM | POSITION/ DESIGNATION | | |
|-----|-------------------|--------------------------|-------------|-----------|
| 1 | Jean | D. | Estremos | ADA V |
| 2 | Rizza Grace | L | Gallega | AO II |
| 3 | Arnel | M | Nalangan | AO II |
| 4 | Jindle | D | Panaguiton | AO II |
| 5 | Marife | G | Bernaldez | AO II |
| 6 | James Roi | B. | Andres | AO II |
| 7 | Hazel | M | Barcelona | ADAS II |
| 8 | Ma. Theresa | F | Lebria | ADAS II |
| 9 | Ma. Kristine Joy | D | Amanio | ADAS III |
| 10 | Jo Anne | V | Arellano | ADAS II |
| 11 | Rogie Neil | N. | Tasan | ADAS II |
| 12 | Lufel | С | Tabaranza | AO II |
| 13 | Marife Gay | A. | Ledona | ADAS III |
| 14 | Elvie | A. | Namocot | ADAS III |
| 15 | Mary Joan | M. | Jadraque | ADAS - II |
| 16 | Sheena Mae | S. | Barcenas | ADAS - II |
| 17 | Emilene | T. | Pacon | ADAS III |
| 18 | Alpres | T. | Pinola | ADAS III |
| 19 | Rhea Joy | C. | Trangia | AO - II |
| 20 | Sarah Jane | P. | Cabuga | AO - II |
| 21 | Irish Dianne | E. | Garcialopez | PDO - II |
| 22 | Queen Claire | C. | Arena | AO - II |
| 23 | Jerex | B. | Jacinto | AO II |
| 24 | Stephanie Grace | R. | Anayo | AO II |
| 25 | Venancio Jr. | G. | Enarciso | AO II |
| 26 | Joeselle Lorraine | C. | Dumaguit | AO II |
| 27 | Camelle Vanessa | M. | Morales | AO II |
| 28 | Ross Ann | P. | Ramos | ADAS II |
| 29 | Arnold | R. | Adimos | ADAS II |
| 30 | Leilani | M | Casilin | AO II |
| 31 | Maricel | C. | Mateo | AO II |
| 32 | Rizza Jane | A. | Batucan | ADAS II |
| 33 | Xinette Joy | В | Manzala | AO-II |
| 34 | Lilet | Y | Pabillore | AO-II |
| 35 | Melodina | T | Hilario | ADAS III |
| 36 | Michelle | A | Serapion | ADAS II |
| 37 | Lyndee | M. | Sagaral | AO II |
| 38 | Jessa Mae | T. | Saavedra | AO II |
| 39 | Manelyn | I. | Arnaiz | AO II |



Page **3** of **12**

Address: Mankilam, Tagum City, Davao del Norte Telephone Number: (084) 823 5170

| 40 | Maria Wella | D. | Crizaldo | AO II |
|----|--------------|----|------------|----------|
| 41 | Juicy | S. | Miole | ADAS III |
| 42 | Noreen Shane | C. | Adimos | AO-II |
| 43 | Alvin | L. | Borag | AO-II |
| 44 | Marivic | S. | Baco | AO II |
| 45 | Anna Mae | M. | Quiamco | AO II |
| 46 | Aiza | R | Amoguis | ADAS III |
| 47 | Sheilvey | E. | Niday | ADAS II |
| 48 | Catherine | C. | Albarracin | ADAS II |
| 49 | Rachel | D. | Aleon | ADAS III |
| 50 | Amie Grace | R | Fernandez | AO II |
| 51 | Mary Grace | S. | Banzon | AO II |
| 52 | Franclita | D. | Amoto | ADAS II |
| 53 | Rel Francis | A. | Dayaganon | AO II |
| 54 | Dave Mark | C. | Ang | AO II |

PREFERRED ELDI: Empower Within: Cultivating Self-Mastery for a Balanced Life

| NO. | NAM | POSITION/ DESIGNATION | | |
|-----|-----------------|--------------------------|-------------|-----------|
| 1 | Venancio Jr. | G. | Enarciso | AO II |
| 2 | Marjorie | A | Arcilla | AO II |
| 3 | Ivy Joy | W. | Tijol | AO II |
| 4 | Jindle Marie | D | Panaguiton | AO II |
| 5 | Marife | G | Bernaldez | AO II |
| 6 | Lufel | С | Tabaranza | AO II |
| 7 | Ethma | В | Bayog | ADAS II |
| 8 | Jerome | A | Grancho | ADAS III |
| 9 | Cesar | F | Aguelo | ADAS II |
| 10 | Hazel | M | Barcelona | ADAS II |
| 11 | Elvie | A. | Namocot | ADAS III |
| 12 | Mary Joan | M. | Jadraque | ADAS - II |
| 13 | Sheena Mae | S. | Barcenas | ADAS - II |
| 14 | Emilene | T. | Pacon | ADAS III |
| 15 | Alpres | T. | Pinola | ADAS III |
| 16 | Rhea Joy | C. | Trangia | AO - II |
| 17 | Sarah Jane | P. | Cabuga | AO - II |
| 18 | Irish Dianne | E. | Garcialopez | PDO - II |
| 19 | Queen Claire | C. | Arena | AO - II |
| 20 | Jerex | B. | Jacinto | AO II |
| 21 | Stephanie Grace | R. | Anayo | AO II |



Address: Mankilam, Tagum City, Davao del Norte

Telephone Number: **(084) 823 5170**

| 22 | Leilani | M | Casilin | AO II |
|----|------------|----|-----------|---------|
| 23 | Icy | F | Labasano | AO II |
| 24 | Alvin | L. | Borag | AO-II |
| 25 | Amie Grace | R. | Fernandez | AO II |
| 26 | Franclita | D. | Amoto | ADAS II |

PREFERRED ELDI: Gender and Development: Principles and Mainstreaming in the Workplace

| NO. | NAME OF I | POSITION/ DESIGNATION | | |
|-----|-------------------|--------------------------|------------|----------|
| 1 | April Julie Mae | P | Gonzaga | PDO I |
| 2 | Joeselle Lorraine | C. | Dumaguit | AO II |
| 3 | Rey | C. | Comendador | AO II |
| 4 | Ana Lou | C. | Henobiagon | AO II |
| 5 | James Roi | B. | Andres | AO II |
| 6 | Ma. Theresa | F | Lebria | ADAS II |
| 7 | Ma. Kristine Joy | D | Amanio | ADAS III |
| 8 | Jo Anne | V | Arellano | ADAS II |
| 9 | Lufel | С | Tabaranza | AO II |
| 10 | Ethma | В | Bayog | ADAS II |
| 11 | Jerome | Α | Grancho | ADAS III |
| 12 | Cesar | F | Aguelo | ADAS II |
| 13 | Josephine | N. | Nacis | AO II |
| 14 | Fredelyn | | Mantos | ADAS II |

PREFERRED ELDI: Public Impact: Effective Communication for Government Professionals-Intermediate Level

| NO. | NAME OF E | POSITION/ DESIGNATION | | |
|-----|-------------------|--------------------------|-----------|----------|
| 1 | Venancio Jr. | G. | Enarciso | AO II |
| 2 | Hazel | M | Barcelona | ADAS II |
| 3 | Rogie Neil | N. | Tasan | ADAS II |
| 4 | Jenny | Q. | Salvaloza | AO II |
| 5 | Joeselle Lorraine | C. | Dumaguit | AO II |
| 6 | Suzeth | R. | Sernicula | ADAS III |
| 7 | Lufel | С | Tabaranza | AO II |
| 8 | Ethma | В | Bayog | ADAS II |





Address: Mankilam, Tagum City, Davao del Norte

Telephone Number: (084) 823 5170

| 9 | Jerome | A | Grancho | ADAS III |
|----|---------------|----|------------|----------|
| 10 | Cesar | F | Aguelo | ADAS II |
| 11 | Ana Lou | C. | Henobiagon | AO II |
| 12 | Irene Ruth | S. | Bartolome | ADAS III |
| 13 | Josephine | N. | Nacis | AO II |
| 14 | Fredelyn | | Mantos | ADAS II |
| 15 | Ross Ann | P. | Ramos | ADAS II |
| 16 | Chayrine Rose | V. | Avelino | ADAS III |
| 17 | Regine Rose | P. | Lamano | AO II |
| 18 | Franclita | D. | Amoto | ADAS II |
| 19 | Rel Francis | A. | Dayaganon | AO II |

PREFERRED ELDI: Mastering Self-Management: Strategies for Personal and Professional Growth

| NO. | NAME OF | POSITION/ DESIGNATION | | |
|-----|-------------------|--------------------------|------------|----------|
| 1 | Danilo Jr. | Q. | Lumayno | EPS II |
| 2 | Miah Trizza | M | Bonita | ADAS III |
| 3 | Ivy Joy | W. | Tijol | AO II |
| 4 | Marjorie | A. | Arcilla | AO II |
| 5 | Precious Mae | C. | Gaquit | AO II |
| 6 | Constant Dave | G. | Caberto | Nurse II |
| 7 | Irene Ruth | S. | Bartolome | ADAS III |
| 8 | Ana Lou | C. | Henobiagon | AO II |
| 9 | Aive | T | Solen | AO II |
| 10 | Irish | S. | Tautho | AO II |
| 11 | Judy | | Besonia | AO II |
| 12 | Janerose | A. | Lozano | AO II |
| 13 | Joeselle Lorraine | C. | Dumaguit | AO II |
| 14 | Chayrine Rose | V. | Avelino | ADAS III |
| 15 | Josephine | N. | Nacis | AO II |
| 16 | Fredelyn | | Mantos | ADAS II |
| 17 | Icy | F | Labasano | AO II |
| 18 | Alvin | L. | Borag | AO II |
| 19 | Amie Grace | R | Fernandez | AO II |
| 20 | Franclita | D. | Amoto | ADAS II |
| 21 | Rel Francis | A. | Dayaganon | AO II |
| 22 | Dave Mark | C. | Ang | AO II |

Page **6** of **12**

Address: Mankilam, Tagum City, Davao del Norte Telephone Number: (084) 823 5170

PREFERRED ELDI: Mastering Attention to Detail:Techniques for Enhanced Focus and Prevision

| NO. | NAM | POSITION/ DESIGNATION | | |
|-----|-----------------|--------------------------|-------------|-----------|
| 1 | Venancio Jr. | G. | Enarciso | AO II |
| 2 | Elvie | A. | Namocot | ADAS III |
| 3 | Mary Joan | M. | Jadraque | ADAS - II |
| 4 | Hazel | M | Barcelona | ADAS II |
| 5 | Eddie Mar | M. | Orcullo | ADAS III |
| 6 | Sheena Mae | S. | Barcenas | ADAS - II |
| 7 | Emilene | T. | Pacon | ADAS III |
| 8 | Alpres | T. | Pinola | ADAS III |
| 9 | Rhea Joy | C. | Trangia | AO - II |
| 10 | Sarah Jane | P. | Cabuga | AO - II |
| 11 | Irish Dianne | E. | Garcialopez | PDO - II |
| 12 | Queen Claire | C. | Arena | AO - II |
| 13 | Jerex | B. | Jacinto | AO II |
| 14 | Stephanie Grace | R. | Anayo | AO II |
| 15 | Ethma | В | Bayog | ADAS II |
| 16 | Jerome | A | Grancho | ADAS III |
| 17 | Cesar | F | Aguelo | ADAS II |
| 18 | Ross Ann | P. | Ramos | ADAS II |
| 19 | Fredelyn | | Mantos | ADAS II |
| 20 | Leilani | M. | Casilin | AO II |
| 21 | Rizza Jane | A. | Batucan | ADAS II |
| 22 | Alvin | L. | Borag | AO-II |
| 23 | Regine Rose | P. | Lamano | AO II |
| 24 | Franclita | D. | Amoto | ADAS II |
| 25 | Rel Francis | A. | Dayaganon | AO II |
| 26 | Dave Mark | C. | Ang | AO II |

PREFERRED ELDI: Advanced Technical Competencies for Education Professionals: Program Management and Development

| NO. | NAME OF EM | POSITION/ DESIGNATION | | |
|-----|---------------|--------------------------|-------------|-------------|
| 1 | Romela | Т. | Pangandoyon | SEPS-HRD |
| 2 | Jillian April | A. | Casal | PDO II-DRRM |
| 3 | Durrell Lee | D. | Aben | AO II |
| 4 | Annie Lou | N. | Nudalo | AO II |
| 5 | Mary Jean | В. | Patricio | AOII |
| 6 | Lorina | D | Samar | AO II |





Address: Mankilam, Tagum City, Davao del Norte Telephone Number: (084) 823 5170

| 7 | Amie Grace | R. | Fernandez | AO II |
|----|-------------------|----|-----------|----------|
| 8 | Joeselle Lorraine | C. | Dumaguit | AO II |
| 9 | Lufel | С | Tabaranza | AO II |
| 10 | Ma. Theresa | F | Lebria | ADAS II |
| 11 | Ma. Kristine Joy | D | Amanio | ADAS III |
| 12 | Jo Anne | V | Arellano | ADAS II |
| 13 | Arnel | M | Nalangan | AO II |
| 14 | Josephine | N. | Nacis | AO II |
| 15 | Fredelyn | | Mantos | ADAS II |
| 16 | Leilani | M | Casilin | AO II |
| 17 | Franclita | D. | Amoto | ADAS II |

PREFERRED ELDI: Flourish at Work: Comprehensive Employee Development and Care-Employee Development and Welfare

| NO. | NAN | IE OF EMPLO | POSITION/ DESIGNATION | |
|-----|-----------------|----------------|--------------------------|-----------|
| 1 | Romela | T. Pangandoyon | | SEPS-HRD |
| 2 | June Angelo | A. | Mercado | EPS II |
| 3 | Marivic | S. | Baco | AO II |
| 4 | Aive | T | Solen | AO II |
| 5 | Irish | S. | Tautho | AO II |
| 6 | Judy | | Besonia | AO II |
| 7 | Janerose | A. | Lozano | AO II |
| 8 | Jenny | Q. | Salvaloza | AO II |
| 9 | Elvie | A. | Namocot | ADAS III |
| 10 | Mary Joan | M. | Jadraque | ADAS - II |
| 11 | Sheena Mae | S. | Barcenas | ADAS - II |
| 12 | Emilene | T. | Pacon | ADAS III |
| 13 | Alpres | T. | Pinola | ADAS III |
| 14 | Rhea Joy | C. | Trangia | AO - II |
| 15 | Sarah Jane | P. | Cabuga | AO - II |
| 16 | Irish Dianne | E. | Garcialopez | PDO - II |
| 17 | Queen Claire | C. | Arena | AO - II |
| 18 | Jerex | B. | Jacinto | AO II |
| 19 | Stephanie Grace | R. | Anayo | AO II |
| 20 | Leilani | M | Casilin | AO II |
| 21 | Anna Mae | M. | Quiamco | AO II |
| 22 | Jennifer | G. | Oyan | ADAS II |
| 23 | Fredelyn | | Mantos | ADAS II |
| 24 | Mary Grace | S. | Banzon | AO II |
| 25 | Rel Francis | A. | Dayaganon | AO II |



Page **8** of **12**

Address: Mankilam, Tagum City, Davao del Norte Telephone Number: (084) 823 5170

| 26 | Franclita | D. | Amoto | ADAS II |
|----|-----------|----|-------|---------|

PREFERRED ELDI: Strategic Financial Management: Optimizing Public Funds and Resources-Financial Management

| NO. | NAM | POSITION/ DESIGNATION | | |
|-----|-------------------|--------------------------|-------------|-------------|
| 1 | Rowena | M | Inutan | AO-IV Cash |
| 2 | Rowena | R | Maravillosa | ADAS III |
| 3 | Mercy Carol | T | Hivertas | ADAS III |
| 4 | Jillian April | A. | Casal | PDO II-DRRM |
| 5 | Myra | M. | Udi | AO-II |
| 6 | Miah Trizza | M. | Bonita | ADAS III |
| 7 | Diana May | О. | Somod-Ong | ADAS III |
| 8 | Precious Mae | C. | Gaquit | AO II |
| 9 | Venancio Jr. | G. | Enarciso | AO II |
| 10 | Marife | G | Bernaldez | AO II |
| 11 | Jindle Marie | D | Panaguiton | AO II |
| 12 | Rizza Grace | L | Gallega | AO II |
| 13 | James Roi | B. | Andres | AO II |
| 14 | Josie | D. | Lintuan | ADAS III |
| 15 | Maricel | C. | Mateo | AO II |
| 16 | Lufel | С | Tabaranza | AO II |
| 17 | Hazel | M | Barcelona | ADAS II |
| 18 | Ma. Theresa | F | Lebria | ADAS II |
| 19 | Ma. Kristine Joy | D | Amanio | ADAS III |
| 20 | Jo Anne | V | Arellano | ADAS II |
| 21 | Rogie Neil | N. | Tasan | ADAS II |
| 22 | Marife Gay | A. | Ledona | ADAS III |
| 23 | Jennifer | | Oracion | ADAS II |
| 24 | Xinette Joy | В | Manzala | AO-II |
| 25 | Lilet | Y | Pabillore | AO-II |
| 26 | Roma | Q | Berja | AO-II |
| 27 | Melodina | T | Hilario | ADAS III |
| 28 | Joeselle Lorraine | C. | Dumaguit | AO II |
| 29 | Glenn | D | Sarona | ADAS III |
| 30 | Elvie | A. | Namocot | ADAS III |
| 31 | Mary Joan | M. | Jadraque | ADAS - II |
| 32 | Sheena Mae | S. | Barcenas | ADAS - II |
| 33 | Emilene | T. | Pacon | ADAS III |
| 34 | Alpres | T. | Pinola | ADAS III |
| 35 | Rhea Joy | C. | Trangia | AO - II |



Page **9** of **12**

Address: Mankilam, Tagum City, Davao del Norte Telephone Number: (084) 823 5170

| 36 | Sarah Jane | P. | Cabuga | AO - II |
|----|-----------------|----|-------------|----------|
| 37 | Irish Dianne | E. | Garcialopez | PDO - II |
| 38 | Queen Claire | C. | Arena | AO - II |
| 39 | Jerex | B. | Jacinto | AO II |
| 40 | Stephanie Grace | R. | Anayo | AO II |
| 41 | Arnel | M | Nalangan | AO II |
| 42 | Jenny | Q. | Salvaloza | AO II |
| 43 | Camelle Vanessa | M. | Morales | AO II |
| 44 | Ethma | В | Bayog | ADAS II |
| 45 | Jerome | A | Grancho | ADAS III |
| 46 | Cesar | F | Aguelo | ADAS II |
| 47 | Aiza | R | Amoguis | ADAS III |
| 48 | Icy | F | Labasano | AO II |
| 49 | Ross Ann | P. | Ramos | ADAS II |
| 50 | Rizza Jane | A. | Batucan | ADAS II |
| 51 | Juicy | S. | Miole | ADAS III |
| 52 | Noreen Shane | C. | Adimos | AO-II |
| 53 | Leilani | M | Casilin | AO II |
| 54 | Anna Mae | M. | Quiamco | AO II |
| 55 | Jennifer | G. | Oyan | ADAS II |
| 56 | Marivic | S. | Baco | AO II |
| 57 | Alvin | L. | Borag | AO II |
| 58 | Amie Grace | R. | Fernandez | AO II |
| 59 | Mary Grace | S. | Banzon | AO II |
| 60 | Dave Mark | C. | Ang | AO II |
| 61 | Jeremiah | E. | Cubar | AOII |

PREFERRED ELDI: Strategic Governance: Shaping Policies for Impactful Outcomes-Policy and Strategic Planning

| NO. | NAI | POSITION/ DESIGNATION | | |
|-----|---------------|--------------------------|----------|-------------|
| 1 | Cristopher | B. | Gonzales | EPS |
| 2 | Danilo Jr. | Q. | Lumayno | EPS II |
| 3 | Jillian April | A. | Casal | PDO II-DRRM |
| 4 | Arnel | F | Labasan | SEPS |
| 5 | Arnel | M | Nalangan | AO II |
| 6 | Ethma | В | Bayog | ADAS II |
| 7 | Jerome | A | Grancho | ADAS III |
| 8 | Cesar | F | Aguelo | ADAS II |
| 9 | Annie Lou | N. | Nudalo | AO II |
| 10 | Durrell Lee | D. | Aben | AO II |





Address: Mankilam, Tagum City, Davao del Norte Telephone Number: (084) 823 5170

| 11 | Lyndee | M. | Sagaral | AO II |
|----|-------------|----|-----------|-------|
| 12 | Rel Francis | A. | Dayaganon | AO II |

PREFERRED ELDI:Audit Pro: Elevating Standards in Quality Assurance-Auditing and Quality Assurance

| NO. | NAME OF | EMPLO | DYEE | POSITION/ DESIGNATION |
|-----|-------------------|-------|------------|--------------------------|
| 1 | Jillian April | A. | Casal | PDO II-DRRM |
| 2 | Rey | C. | Comendador | AO II |
| 3 | Ana Lou | C. | Henobiagon | AO II |
| 4 | James Roi | B. | Andres | AO II |
| 5 | Joeselle Lorraine | C. | Dumaguit | AO II |
| 6 | Venancio Jr. | G. | Enarciso | AO II |
| 7 | Lufel | С | Tabaranza | AO II |
| 8 | Hazel | M | Barcelona | ADAS II |
| 9 | Marife Gay | A. | Ledona | ADAS III |
| 10 | Rogie Neil | N. | Tasan | ADAS II |
| 11 | Jennifer | J. | Oracio | ADAS II |
| 12 | Ethma | В | Bayog | ADAS II |
| 13 | Jerome | A | Grancho | ADAS III |
| 14 | Cesar | F | Aguelo | ADAS II |
| 15 | Arnel | M | Nalangan | AO II |
| 16 | Camelle Vanessa | M. | Morales | AO II |
| 17 | Ross Ann | P. | Ramos | ADAS II |
| 18 | Lyndee | M. | Sagaral | AO II |
| 19 | Juicy | S. | Miole | ADAS III |
| 20 | Noreen Shane | C. | Adimos | AO-II |
| 21 | Leilani | M | Casilin | AO II |
| 22 | Franclita | D. | Amoto | ADAS II |

PREFERRED ELDI: Strategic Synergy: Mastering Market and Category Dynamics- Market and Category Management

| NO. | NAME OF E | MPL | OYEE | POSITION/ DESIGNATION |
|-----|---------------|-----|--------|--------------------------|
| 1 | Jillian April | A. | Casal | PDO II-DRRM |
| 2 | Mary Grace | S. | Banzon | AO II |

PREFERRED ELDI: The Learning Matrix: Integrating Curriculum Design and Resources





Telephone Number: (084) 823 5170

| NO. | NAME | OF E | MPLOYEE | POSITION/ DESIGNATION |
|-----|--------------|------|------------|--------------------------|
| 1 | Rey | C. | Comendador | AO II |
| 2 | Maricel | C. | Mateo | AO II |
| 3 | Venancio Jr. | G. | Enarciso | AO II |

PREFERRED ELDI: Leadership Excellence: Building Resilient and High -Performing Organizations

| NO. | NAME OF EMPLOYEE | | | POSITION/ DESIGNATION |
|-----|-------------------|----|------------|--------------------------|
| 1 | Cristopher | B. | Gonzales | EPS |
| 2 | Rey | C. | Comendador | AO II |
| 3 | Joeselle Lorraine | C. | Dumaguit | AO II |
| 4 | Rel Francis | A. | Dayaganon | AO II |
| 5 | Rose Mae | R. | Ubales | AO II |
| 6 | Jeremiah | E. | Cubar | AOII |

Prepared by:

ROMELA T. PANGANDOYON

SEPS-HRD

Approved by:

REYNALDO B. MELLORIDA, CESO V Schools Division Superintendent



Page **12** of **12**

Republic of the Philippines

Department of Education

DAVAO REGION

June 20, 2025

REGIONAL MEMORANDUM HRDD-2025-145

INFORMATION DISSEMINATION ON THE 2025 LINANG E-LEARNING COURSE OFFERINGS

To: Assistant Regional Director Schools Division Superintendents

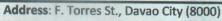
- This has reference to DM-OUHROD-2025-1520 titled Registration to the FY 2025 LINANG E-Learning Courses: External Learning and Development Interventions (ELDI) for DepEd Non-Teaching Personnel dated June 13, 2025. Contents are self-explanatory.
- The deadline for pre-registration is on or before June 30, 2025 via https://tinyurl.com/2025ElearningPreReg. The Approved Authority to Participate and Service Obligation Form must be signed by the Head of Office. All forms and templates can be accessed via https://tinyurl.com/2025ELDIForms. Relevant details and other information are found in the enclosures.
- The registration fees for the courses shall be charged under the Central Office-Organizational and Professional Development for Non-Teaching Personnel (CO-OPDNTP) Fund, subject to existing budgeting, accounting, and auditing rules and regulations.
- 4. For queries, email hrddneaproll@gmail.com.

5. Immediate dissemination of this Memorandum is directed.

ICFARTMENT OF EDUCATION RUN

ALLAN G. FARNAZO Director

Encl.: As stated ROH3/glv



Telephone Nos.: (082) 291-0051

Email Address: region11@deped.gov.ph

Website: www.depedroxi.ph









Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM DM-OUHROD-2025-1520

FOR:

UNDERSECRETARIES

ASSISTANT SECRETARIES

BUREAU AND SERVICE DIRECTORS

REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

ALL OTHERS CONCERNED

FROM:

WILFREDO E. CABRAL

Undersecretary

Human Resource and Organizational Development

SUBJECT:

REGISTRATION TO THE FY 2025 LINANG E-LEARNING COURSES:

EXTERNAL LEARNING AND DEVELOPMENT INTERVENTIONS

(ELDI) FOR DEPED NON-TEACHING PERSONNEL

DATE:

13 June 2025

This is to announce the FY 2025 External Learning & Development Interventions (ELDIs) being offered to non-teaching personnel (NTP) in the Department of Education (DepEd) holding **permanent**, **contractual**, and **co-terminus** employment status through e-learning courses.

These ELDIs are in support of the professional development of DepEd NTP under the FY 2025 Learning Interventions for Navigating Advancements and Nurturing Growth or the LINANG Program.

Enclosed in this Memorandum are the following:

Annex A - ELDI Course Offerings

Annex B - ELDI Registration Procedures

The deadline for pre-registration to all listed ELDIs is June 30, 2025, 5:00 p.m.

For any concerns or clarifications, kindly contact Ms. Riza May Fortunato or Mr. Siljohn Rey Salazar of the BHROD-HRDD at (02) 8470-6630 or through email at bhrod.hrdd@deped.gov.ph.

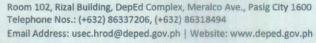
For your information and guidance.

Copy Furnished:

OFFICE OF THE SECRETARY osec@deped.gov.ph









ELDI COURSE OFFERINGS

Note: The BHROD-HRDD reserves the right to close the pre-registration deadline earlier or extend the same as the Office deems necessary.

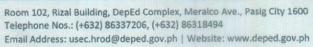
A. ELDI for Core Competencies

- Eligible DepEd employees:
 - o Non-teaching personnel (CO, RO, and SDO) with permanent, contractual, or co-terminus status (Salary Grade 24 and below)
 - o Currently employed in DepEd for a period of six (6) months to three (3) years
 - Currently involved in the management or implementation of various programs, activities, and projects (PAPs)
- Pre-registration Deadline: June 30, 2025, 5:00 p.m.

| No. | Course Title & Relevant Link | Short Description | Course Schedule |
|------|--|--|--------------------------|
| | rnal LSP: Udemy (self-pa | ced e-learning course) Lcom/2024UdemyPrograms | |
| 1. | Mastering Microsoft Office: A Comprehensive Online Training Program for All Skill Levels (Basic, Intermediate, and Advanced) | This comprehensive online training program is designed to build and enhance participants' proficiency in Microsoft Office 365 applications, tailored to various skill levels. It equips participants with the necessary skills to leverage the full potential of Microsoft Office 365, empowering them to work smarter and more effectively in their professional roles. | June 30, 2025 onwards |
| 2. | Data Integrity: Enhancing Data and Records Management for Government Professionals | This program is designed to equip government professionals with the skills and knowledge needed to maintain the highest standards of data integrity in public service. | June 30, 2025 onwards |
| 3. | Empower Within: Cultivating Self- Mastery for a Balanced Life | This program is designed to guide individuals on a transformative journey toward achieving selfmastery and balance in their personal and professional lives. | June 30, 2025 onwards |
| 4. | Fostering Innovation and Creativity in the Government Sector | This course is designed to equip government professionals with the knowledge and tools necessary to drive innovation and creativity within their organizations. | June 30, 2025 onwards |
| 5. , | Public Impact: Effective Communication for | This program is designed to empower government | June 30, 2025 onwards |







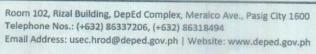




| No. | Course Title & Relevant Link | Short Description | Course Schedule |
|-----|---|--|--------------------------|
| | Government Professionals – Intermediate level | professionals with the communication tools needed to make a lasting impact in public service. By the end of the program, attendees will be equipped to navigate the complexities of public communication with greater ease and influence. | |
| 6. | Gender and Development: Principles, Practices, and Mainstreaming in the Workplace | This program is designed to cover key concepts and principles of gender and development (GAD), including relevant laws and issuances that guide gender equality and inclusivity in the public and private sectors. Participants will also learn how to effectively work in a gender-diverse environment, develop gender sensitivity, and raise awareness to create a more inclusive and equitable workplace. | June 30, 2025 onwards |
| 7. | Mastering Self- Management: Strategies for Personal and Professional Growth | This program is designed to equip participants with practical skills to better manage their time, emotions, and personal growth for sustained success in all areas of life. | June 30, 2025 onwards |
| 8. | Mastering Attention to Detail: Techniques for Enhanced Focus and Prevision | The course will provide practical strategies for improving observation skills, enhancing concentration, and incorporating attention to detail into daily routines, contributing to greater personal and professional success. | June 30, 2025 onwards |







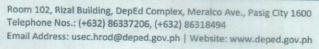
| D-1 D-1 | OC CULIDOD FACE | - | | - |
|----------------|-----------------|------|--------|----------------|
| Joc. Ket. Code | CO-OUHROD-F003 | Rev | 00 | MAN MAN WARRED |
| Effectivity | 03.23.23 | Page | 3 of 9 | |

B. ELDI for Functional Competencies

- Eligible DepEd employees:
 - o Non-teaching personnel (CO, RO, and SDO) with permanent, contractual, or co-terminus status (Salary Grade 24 and below)
 - o Currently employed in DepEd for a period of two (2) years or more
 - Currently involved in the management or implementation of various programs, activities, and projects (PAPs)
- Pre-registration Deadline: June 30, 2025, 5:00 p.m.

| No. | Course Title & Relevant Link | Short Description | Course Schedule |
|------|---|---|--------------------------|
| Exte | ernal LSP: Udemy (self-pac | ed e-learning course) | |
| | chure Link: https://tinuurl.c | | |
| 1. | Advanced Technical Competencies for Education Professionals: Program Management and Development | The training program is tailored to enhance the technical skills required for effective program management and development. Specifically, this program shall cover the following topics: Program Delivery and Management, Program Design and Development, Program Monitoring and Evaluation. | June 30, 2025 onwards |
| 2. | Flourish at Work: Comprehensive Employee Development and Care – Employee Development and Welfare | This program is designed for employees to gain valuable tools to manage stress, balance work-life demands, and cultivate a positive mindset, all of which contribute to sustained professional success and personal well-being, ensuring that the employees are not only equipped to excel in their roles but are also supported in leading fulfilling, balanced lives. | June 30, 2025 onwards |
| 3 | Strategic Financial Management: Optimizing Public Funds and Resources – Financial Management | This comprehensive training program is designed to equip government professionals with the essential skills and knowledge to manage public finances effectively. Specifically, this program shall cover the following topics: preparation and interpretation of financial statements and reports, management of accounts payable and receivable, fiscal planning and budget allocation and use of information technology in managing public finances. | June 30, 2025 onwards |
| 4. | Strategic Governance: Shaping Policies for Impactful Outcomes – Policy and Strategic Planning | This program is designed to empower government professionals with the skills and knowledge needed to craft and implement policies that drive meaningful change. Specifically, this program shall cover the following topics: policy analysis and | June 30, 2025 onwards |



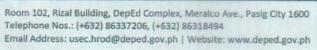


| oc. Ref. Code | CO-OUHROD-F003 | Rev | 00 |
|---------------|----------------|------|--------|
| Effectivity | 03.23.23 | Page | 4 of 9 |

| No. | Course Title & Relevant Link | Short Description | Course Schedule |
|-----|---|--|--------------------------|
| | | development, organizational and procurement planning, and risk assessment and management. | |
| 5. | Audit Pro: Elevating Standards in Quality Assurance – Auditing and Quality Assurance | This training program is designed to elevate the standards of auditing by focusing on continuous improvement and enhancing investigation and research skills. By the end of this program, attendees will be prepared to lead in the field of auditing, consistently raising the bar for quality and excellence in their work. | June 30, 2025 onwards |
| 6. | Strategic Synergy: Mastering Market and Category Dynamics – Market and Category Management | This program is designed for participants to explore advanced market analysis techniques to uncover key insights, trends, and opportunities that drive business growth. It also delves into the intricacies of category management, equipping attendees with strategies to optimize product categories, align with consumer needs, and enhance overall market positioning. | June 30, 2025 onwards |
| 7. | The Learning Matrix: Integrating Curriculum Design and Resources | This program is designed for participants to explore the principles of curriculum design, learning how to structure educational content to meet diverse learner needs and align with educational standards. This program also emphasizes the integration of curriculum with various learning resources that will enhance the learning experience. | June 30, 2025 onwards |







| Dea Def Cade | CO-OUHROD-F003 | Davi | 00 | 4 |
|----------------|----------------|------|--------|---|
| DOC. Rel. Code | CO-COHROD-F003 | Kev | 00 | |
| Effectivity | 03.23.23 | Page | 5 of 9 | |

C. ELDI for Leadership Competencies

Eligible DepEd employees:

o Non-teaching personnel (CO, RO, and SDO) with permanent, contractual, or co-terminus status (SG-18 and above)

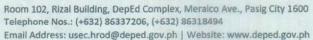
 Performing managerial and supervisory function as may be inherent to the position, designated, or certified by Chief/Director

 Overseeing program/s and managing/supervising at least two (2) subordinates)

• Pre-registration Deadline: June 30, 2025; 5:00 p.m.

| No. | Course Title & Relevant Link | Short Description | Course Schedule |
|------|---|---|-----------------------|
| Exte | rnal LSP: Udemy (self-pace | ed e-learning course) | |
| 1. | Leadership Excellence: Building Resilient and High-Performing Organizations | This comprehensive training program is designed to equip leaders and managers with the skills and knowledge needed to build and sustain high-performing organizations. This program is divided into four (4) subprograms, each of which contains carefully crafted topics: Organizational Leadership and Development Crisis and Risk Management Strategic Planning and Execution Communication and Relationship Building | N/A |
| | a. Organizational Leadership and Development | This subprogram shall cover the following topics: creating and nurturing a high-performing organization, succession planning, leading the teams' learning and development, managing performance and coaching for results, and leading change | June 30, 2025 onwards |
| | b. Crisis and Risk Management | This subprogram shall cover the following topics: crisis preparedness and management, and managing team's mental health and well-being | June 30, 2025 onwards |
| | c. Strategic Planning and Execution | This subprogram shall cover the following topics: planning and organizing for greater impact, thinking strategically and creatively, and data gathering and analytics for better decision-making | June 30, 2025 onwards |





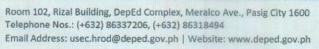
| oc. Ref. Code | CO-OUHROD-F003 | Rev | 00 | TUVHORD |
|---------------|----------------|------|--------|---------|
| Effectivity | 03.23.23 | Page | 6 of 9 | |

| No. | Course Title & Relevant Link | Short Description | Course Schedule |
|-----|---|--|-----------------------|
| | d. Communication and Relationship Building | This subprogram shall cover the following topics: communication management, partnership building and strengthening, and building collaborative and inclusive working relationships | June 30, 2025 onwards |

For CO employees who already have existing access to Udemy, pre-registration for Udemy courses is **no longer required**.







| Doc. Ref. Code | CO-OUHROD-F003 | Rev | 00 | TOVICE |
|----------------|----------------|------|--------|--------|
| Effectivity | 03.23.23 | Page | 7 of 9 | - |

ANNEX B

ELDI REGISTRATION PROCEDURES

To ensure relevance of the ELDI course offering to be attended by DepEd NTP and to manage the registration of participants for each course, please be advised of the following details and procedures:

PRE-REGISTRATION

- 1. The availment of ELDI through e-learning platform is open to the following eligible employees:
 - a. Non-teaching personnel (CO, RO, and SDO) with permanent, contractual, or co-terminus status (Salary Grade 24 and below)
 - b. Currently employed in DepEd for a period of six (6) months or more depending on the chosen course
 - c. Currently involved in the management or implementation of various programs, activities, and projects (PAPs)
- 2. To pre-register, kindly follow these steps:
 - a. Accomplish the online pre-registration form through this link: https://tinyurl.com/2025ElearningPreReg using your DepEd email address:

Note: Regional applicants must be first screened by the regional Personnel Development Committee (PDC) and approved by the Regional Director before accomplishing the pre-registration form.

- b. Upload the following necessary documents:
 - i. Approved Authority to Participate duly signed by the Head of Office:
 - For Central Office Bureau or Service Director
 - For Regional and Schools Division Office Regional Director
 - ii. Approved Service Obligation Form

Note: All forms and templates can be found through this link: https://tinyurl.com/2025ELDIForms

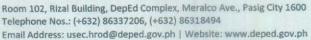
3. The deadline of pre-registration is on June 30, 2025, 5:00 p.m. Meanwhile, the relevant information for the specific course is detailed in Annex A. The Bureau of Human Resource and Organizational Development - Human Resource Development Division (BHROD-HRDD) shall close the preregistration when the slots have already been filled or when the external Learning Service Provider (LSP) has already closed the registration.

II. **EVALUATION**

- 1. All pre-registrations lodged on or before the set deadline shall be assessed by the BHROD-HRDD. The evaluation shall strictly adhere to the deadline of preregistration to ensure timely processing of the registration to all courses and to facilitate payment of the registration fees.
- 2. Acceptance of pre-registered DepEd NTP to the chosen course shall be based on the following:







Doc. Ref. Code | CO-OUHROD-F003 | Rev Page 8 of 9



- a. **Relevance:** The chosen course must meet any of the following, as may be certified by the Head of Office:
 - i. Responsive to the L&D needs of the employee as reflected in their Individual Development Plans (IDP) in FY 2024;
 - ii. Relevant to their current duties and responsibilities; or
 - iii. Supportive in the fulfillment of their office mandate to achieve strategic goals of the Department.

b. Availability:

- i. Acceptance to the e-learning platform shall be on a first-come, first served basis.
- ii. Confirmed DepEd NTP may participate in any of the available self-paced e-learning courses once given access to the platform.

III. NOTIFICATION AND CONFIRMATION

- The BHROD-HRDD shall notify, through the official DepEd email address, the DepEd NTP who have been accepted and have secured slots to each of the courses. This notification email shall include further details of the specific course, deadline for confirmation of participation, and additional documentary requirements, if necessary.
- 2. Upon receipt of the email, the concerned personnel must confirm their participation by replying to the notification email and submit the hardcopies of the required documents with wet signature to the BHROD-HRDD Office, Room 411, 4th Floor, Mabini Building, within the set deadline.
- 3. To manage work and learning, confirmed participants are advised to dedicate a maximum of 2 working hours per day and/or during non-working hours for the chosen course. No additional overtime payment shall be given for accessing the courses.

IV. PROCESSING OF PAYMENT AND OFFICIAL REGISTRATION

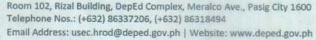
- 1. The BHROD-HRDD shall process the registration of confirmed participants to specific ELDI courses and shall facilitate the processing of registration fees.
- 2. The registration fees for the courses shall be charged under the Organizational and Professional Development for Non-Teaching Personnel (OPDNTP) Fund, subject to existing budgeting, accounting, and auditing rules and regulations.

Together, let us continue to *cultivate*, *elevate*, and *motivate* one another towards a more progressive learning and development program in the Department.

Thank you.







 Doc. Ref. Code
 CO-OUHROD-F003
 Rev
 00

 Effectivity
 03.23.23
 Page
 9 of 9

SEES ONE