



Republic of the Philippines
Department of Education

REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD 2025-0317

To: Assistant Schools Division Superintendent
Chief Education Program Supervisor, CID
Education Program Supervisor, SGOD
Public Schools District Supervisors
Public School Heads of Elementary, Integrated, and Secondary Schools

Subject: **DISSEMINATION OF DEPED ORDER NO.022, S. 2025, ENTITLED POLICY GUIDELINES ON THE INSTITUTIONALIZATION OF THE SCHOOL SPORTS CLUB IN PUBLIC SCHOOLS**

Date: August 14, 2025

1. Pursuant to the Regional Memorandum ESSD-2025-238, Entitled **Dissemination of Deped Order No. 022, s. 2025, Entitled Policy Guidelines on the Institutionalization of the School Sports Club in Public Schools**, contents of which are self-explanatory.
2. To ensure proper implementation of the Schools Sports Club, all concerned shall observe the Roles and responsibilities of Central/Region/Division Office and Schools, as stipulated in item VI, pages 18-19 of the guidelines.
3. Attach herewith the Sports Club forms.
4. In adherence to all policies, everyone is encouraged to continuously support and value equality and diversity (Equal Opportunity Principle) within the Department.
5. Immediate dissemination of and compliance with this memorandum is desired.



REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

SGOD/afl

Fr: Dissemination of Deped Order No. 22 s. 2025



Address: Mankilam, Tagum City, Davao del Norte
Telephone Number: (084) 823 5170
Email Address: depeddavnor.sdo@deped.gov.ph
Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte



Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

FORM SSC.2: School Sports Club Attachment Form

INSTRUCTIONS: Input the necessary details. Indicate N/A if not applicable.

DO NOT ABBREVIATE.

I. SPORTS CLUB INFORMATION

Create a copy of this page if four or more sports clubs are being offered. Add rows and columns if necessary.

| | | | |
|-----------------------------------|----------------------|------------|--------------------|
| Sports Club's Name: | | | |
| Established Date: | | | |
| Sports Club Facilitator/s: | | | |
| | Members' Name | Sex | Grade Level |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |

| | | | |
|-----------------------------------|----------------------|------------|--------------------|
| Sports Club's Name: | | | |
| Established Date: | | | |
| Sports Club Facilitator/s: | | | |
| | Members' Name | Sex | Grade Level |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |

| | | | |
|-----------------------------------|----------------------|------------|--------------------|
| Sports Club's Name: | | | |
| Established Date: | | | |
| Sports Club Facilitator/s: | | | |
| | Members' Name | Sex | Grade Level |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |

| | | | |
|-----------------------------------|----------------------|------------|--------------------|
| Sports Club's Name: | | | |
| Established Date: | | | |
| Sports Club Facilitator/s: | | | |
| | Members' Name | Sex | Grade Level |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |

| | | | |
|-----------------------------------|----------------------|------------|--------------------|
| Sports Club's Name: | | | |
| Established Date: | | | |
| Sports Club Facilitator/s: | | | |
| | Members' Name | Sex | Grade Level |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |

| | | | |
|-----------------------------------|----------------------|------------|--------------------|
| Sports Club's Name: | | | |
| Established Date: | | | |
| Sports Club Facilitator/s: | | | |
| | Members' Name | Sex | Grade Level |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |

Declaration:

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made.

Prepared by:

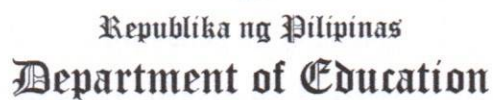
| | |
|--------------------------------|--|
| Sports Club Coordinator | |
| Signature | |
| Date | |

Certified by:

| | |
|------------------------------------|--|
| Principal/Officer-in-Charge | |
| Signature | |
| Date | |

Verified by:

| | |
|--------------------------------|------------------|
| Division Sports Officer | ARNEL F. LABASAN |
| Signature | |
| Date | |



A. School Information

| | | | |
|-------------------------|--|-------------|--|
| Region: | | Division: | |
| Name of School Head: | | | |
| Name of School: | | | |
| School ID: | | | |
| School Address: | | | |
| Email Address (if any): | | Contact No. | |
| Program Offering | | | |
| School Classification | | | |

Basic Information

[illegible]



Republika ng Pilipinas
Department of Education

Sports Offered

Preferred/Offered Sports:

| | |
|--|--|
| | |
| | |
| | |
| | |
| | |
| | |
| | |

Schedule of Activities

| Time | Activities | Mon | Tues | Wed | Thurs | Fri |
|---------------|------------|-----|------|-----|-------|-----|
| Example | | | | | | |
| 3:00PM-4:00PM | Arnis | | / | | / | / |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

SSC Activities

List of proposed and implemented activities, programs, projects or any other initiatives related to SSC.

Add rows if necessary.

| |
|--|
| |
| |
| |

Available Learning Facilities and Sports Equipment

Learning Facilities

- ☐ Track and Field Oval
- ☐ Gymnasium/Covered Court
- ☐ Basketball Court
- ☐ Volleyball Court
- ☐ Swimming Pool
- ☐ Football/ Softball/ Baseball Field
- ☐ Spacious Playing Area
- ☐ Others, specify:

| |
|--|
| |
| |
| |

Sports Equipment: *Add rows if necessary*

| Sports Equipment | Qty. | Sports Equipment | Qty. |
|------------------|------|------------------|------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Declaration:

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made.

Prepared by:

| | |
|--------------------------------|--|
| School Sports Club Coordinator | |
| Signature | |
| Date | |

Certified by:

| | |
|-------------|--|
| School Head | |
| Signature | |
| Date | |

Verified by:

| | |
|--|----------------------------|
| SGOD Chief/ Authorized Representative | JANETTE G. VELOSO, CESO VI |
| Signature | |
| Date | |