



Republic of the Philippines  
**Department of Education**

REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
SGOD-2025-0389

To: Assistant Schools Division Superintendent  
Chief Education Program Supervisor, CID  
Education Program Supervisor, SGOD  
Concerned Public Schools District Supervisor and School Head

Subject: **ATTENDANCE TO THE COORDINATION MEETING OF THE COACHES FOR THE PREPARATION OF THE BATANG PINOY 2025 NATIONAL CHAMPIONSHIP**

Date: September 16, 2025

1. Herewith is the request letter from Giovanni I. Gulanes, PG Department Head of the Provincial Sports and Youth Development Office (PSYDO), regarding the conduct of a coordination meeting for the preparation of the upcoming 2025 Batang Pinoy National Championship on September 19, 2025 (Friday), 10:00AM at Pavilion, Davao del Norte Sports and Tourism Complex, Mankilam, Tagum City, Davao del Norte.

2. The following personnel/coaches are requested to attend the said meeting are the following:

No.	Coach	School
1.	Edwin Morales	Maniki Central CES
2.	Kwennie Marie Zelene Camillo	Sto. Tomas NHS
3.	Marla Grace E. Abdulgani	New Corella NHS
4.	Ronald Ambrocio	New Corella CES
5.	Noe Pagdato	Sagayen NHS
6.	Mikko Gomez	Kinamayan IS
7.	Rene Palmes	Sto. Tomas. NHS
8.	Amil Cabatuan	DDNRSA
9.	Jorilyn Ople	Dujali NHS
10.	Beverly Villarino	Sto. Tomas NHS
11.	Liezl De Guzman	Sawata NHS
12.	John Dave Juares	Kinamayan IS
13.	Anthony Larutin	Sto. Tomas NHS
14.	Judith Larutin	Sto. Tomas NHS

3. Likewise, this Office hereby advises the School Heads of the concerned teacher-participant to arrange the class schedules in adherence to the policy on "No disruption of Classes" per DepEd Order No. 9, s. 2005.

4. Travelling allowance shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.





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5. In adherence to all policies, everyone is encouraged to continuously support and value equality and diversity (Equal Opportunity Principle) within the Department.
6. Immediate dissemination of and compliance with this memorandum is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**JANETTE G. VELOSO, CESO VI**  
Assistant Schools Division Superintendent



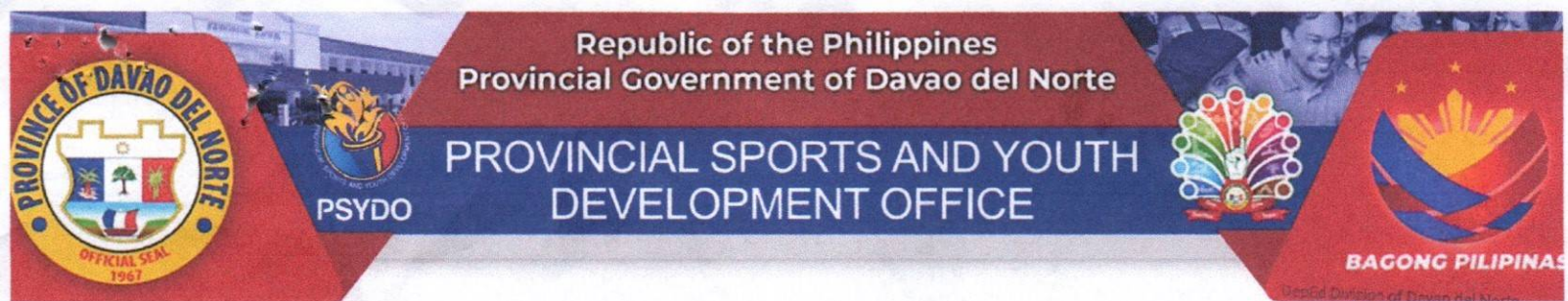
SGOD/afl

*Fr: Attendance to the Coordination meeting of the coaches for the preparation of the Batang Pinoy 2025 National Championship*



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12 September 2025

12 SEP 2025  
Sig. 25-46207 \*

**DR. REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent  
DepEd – Division of Davao del Norte  
This Province

Dear *Dr. Mellorida*:

In line with the preparation for the upcoming Batang Pinoy 2025 National Championships, the Provincial Government of Davao del Norte through the Provincial Sports and Youth Development Office will be holding a **Coordination Meeting**.

Relative to this, may we request that you allow **the following personnel from your institution** to attend the aforementioned meeting on **September 19, 2025 (Friday), 10:00 A.M. at Pavilion**, Davao del Norte Sports and Tourism Complex, Mankilam, Tagum City, this Province, to wit:

- |  |   |  |
|--|---|--|
| 1. <b>EDWIN MORALES</b>                | - | <i>Kapalong Central Elementary School</i>      |
| 2. <b>KWENNIE MARIE ZELENE CAMILLO</b> | - | <i>Santo Tomas National High School</i>        |
| 3. <b>MARLA GRACE E. ABDULGANI</b>     | - | <i>New Corella National High School</i>        |
| 4. <b>RONALD AMBROCIO</b>              | - | <i>New Corella National High School</i>        |
| 5. <b>NOE B. PAGDATO</b>               | - | <i>Sagayen National High School</i>            |
| 6. <b>MIKKO M. GOMEZ</b>               | - | <i>Kinamayan Integrated School</i>             |
| 7. <b>RENE G. PALMES</b>               | - | <i>Santo Tomas National High School</i>        |
| 8. <b>AMIL CABATUAN</b>                | - | <i>Davao del Norte Regional Sports Academy</i> |
| 9. <b>JORILYN OPLE</b>                 | - | <i>Dujali National High School</i>             |
| 10. <b>BEVERLY VILLARINO</b>           | - | <i>Santo Tomas National High School</i>        |
| 11. <b>LIEZEL C. DE GUZMAN</b>         | - | <i>Sawata National High School</i>             |
| 12. <b>JOHN DAVE JUAREZ</b>            | - | <i>Kinamayan Integrated School</i>             |
| 13. <b>ANTHONY LARUTIN</b>             | - | <i>Santo Tomas National High School</i>        |
| 14. <b>JUDITH LARUTIN</b>              | - | <i>Santo Tomas National High School</i>        |

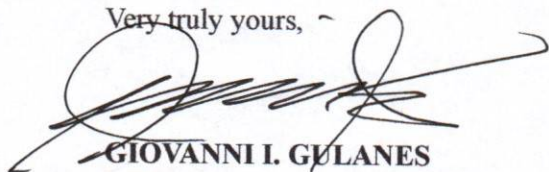
In addition, may we further ask your assistance to bring the following documents for issuance of a Memorandum as official excuse letter for coaches and student-athletes, viz.

1. Maya accounts of student-athletes
2. School name of student-athletes and teacher coaches

We are looking forward to your most positive response.

Thank you very much.

Very truly yours, ~

  
**GIOVANNI I. GULANES**  
PG Department Head, PSYDO