



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

*Office of the Schools Division Superintendent*

**DIVISION MEMORANDUM**

SGOD-2025-0422

To: Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
Education Program Supervisor, School Governance and Operations Division  
Public Schools District Supervisors Concerned  
All Others Concerned

Subject: **CONDUCT OF THE 3<sup>rd</sup> QUARTER DIVISION AND REGIONAL MEA-PIR CONFERENCES**

Date: October 3, 2025

1. Pursuant to the Regional Memorandum on the conduct and schedule of the RMEA-DMEA-PIR Activities, the following schedule shall be observed by all Division program owners for the 3<sup>rd</sup> Quarter MEA-PIR Reporting:

ACTIVITY	DATE	VENUE/ MODE
MEA-PIR Functional Division Focal Persons Conference	October 6, 2025 (PM)	Division Function Hall – Face-to-Face
MEA-PIR Data Gathering and Submission	October 7-9, 2025	Per Section & Functional Division
Conduct of FDMEA (Review, Filling-in the Gaps, and Finalization for the DMEA)	October 9, 2025 (PM) October 10, 2025 (AM) October 10, 2025 (PM)	SGOD (Face-to-Face) CID (Face-to-Face) OSDS (Face-to-Face)
<b>DMEA-PIR Conference (Reporting, Critiquing, Review, and Finalization)</b>	<b>October 13, 2025 @ 9:00 a.m.</b>	<b>Division ALS Training Center Face-to-Face</b>
Submission of Consolidated Division MEA-PIR Report to the Region	October 20-21, 2025	Online via MEA-PIR System
Data Validation of the submitted MEA-PIR Report	October 22-24, 2025	Online via MEA-PIR System
Presentation of MEA-PIR Report to the Region	November 5-6, 2025	Online via MS Teams

2. The MEA-PIR Functional Divisions Focal Persons (CID: Exelsis Deo A. Deloy; OSDS: Joanna Mari C. Borbon; Budget Office: Suzeth R. Sernicula; SGOD: Arnel F. Labasan and Danilo Jr. Q. Lumayno) shall be available for all the said undertakings on the specified dates, especially for the data gathering, at the Division Office.
3. Participants to the **Division MEA-PIR Conference on October 13, 2025** at the **Division ALS Training Center** shall be participated by the CID supervisors, SGOD unit heads, OSDS section heads, program owners, and MEA-PIR focal persons (see enclosure).






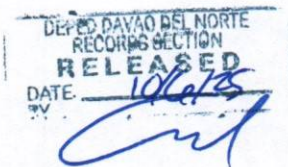
Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

---

4. Everyone involved must attend the said conference and submit the needed 3<sup>rd</sup> Quarter data/inputs through their functional division MEA-PIR focal persons.
5. In adherence to all policies, everyone is encouraged to continuously support and value the Equal Opportunity Principle (EOP).
6. Immediate and wide dissemination of this memorandum is directed.

  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

Enclosure/s: As stated  
sgod-djql





Republic of the Philippines  
**Department of Education**

REGION XI

**SCHOOLS DIVISION OF DAVAO DEL NORTE**

38	Rowena M. Inutan	AO IV	OSDS
39	Jayson J. Jumangit	AO IV	OSDS
40	Aldrin S. Gevila	AO IV	OSDS
41	Paul E. Arsolon	AO IV	OSDS
42	Vevirlie O. Gallo	Legal Officer	OSDS
43	Relyn B. Gallardo	AO IV	OSDS
44	Mercidita C. Pag-ong	Medical Officer	SGOD
45	April Julie Mae P. Gonzaga	PDO-I	SGOD
46.	Gary de Vera	Nurse II	SGOD
47.	Maregine Atabelo	Nurse II	SGOD
48.	Mary Kristine Sagot	Nurse II	SGOD
49.	Shiela Sionosa	EPS II	CID
50.	Joana Mari C. Borbon	AO II	OSDS





**Republic of the Philippines**  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DAVAO DEL NORTE**

**Enclosure**

**LIST OF PARTICIPANTS TO THE 3<sup>RD</sup> QUARTER DIVISION MEA-PIR CONFERENCE**

	NAME	POSITION	OFFICE
1	Reynaldo B. Mellorida	SDS	OSDS
2	Janette G. Veloso	ASDS	OSDS
3	Eduard C. Amoguis	CES	CID
4	Adones P. Layaguin	EPS	CID
5	Exelsis Deo A. Deloy	EPS	CID
6	Liezl S. Josol	EPS	CID
7	Vicente A. Pines	EPS	CID
8	Grace Santa T. Daclan	EPS	CID
9	Evelyn Grace H. Labasan	EPS	CID
10	Ernie M. Aguan	EPS	CID
11	Edgar L. Manaran	EPS	CID
12	Medos O. Jala	EPS	CID
13	Lordelyn A. Buyo	EPS	CID
14	Marlon G. Ebrado	PSDS	CID
15	Ernie L. Caas	PSDS	CID
16	Bernardo F. Boyles	PSDS	CID
17	Ana N. Redaniel	PSDS	CID
18	Dominic M. Dizon	PSDS	CID
19	Ronnie A. Publico	PSDS	CID
20	Janice A. Fernandez	PSDS	CID
21	Noli T. De Felipe	PSDS	CID
22	Reynaly G. Santos	PSDS	CID
23	Cristopher B. Gonzales	EPS	SGOD
24	Romela T. Pangandoyon	SEPS	SGOD
25	Melanie O. Mandin	SEPS	SGOD
26	Arnel F. Labasan	SEPS	SGOD
27	Norhan C. Jalmaani	EPS-II	SGOD
28	Elielou P. Jumawan	Division Engineer	SGOD
29	Jillian April A. Casal	PDO-II	SGOD
30	Danilo Jr. Q. Lumayno	EPS-II	SGOD
31	June Angelo A. Mercado	EPS-II	SGOD
32	Nicole Aubrey E. Amoguis	PDO-I	SGOD
33	Suzanne Marie G. Dacuycuy	Planning Officer	SGOD
34	Marilou M. Pintor	Dentist II	SGOD
35	Rosalinda N. Dionio	AO V	OSDS
36	Lilli Ann R. Siason	Budget Officer	OSDS
37	Ma. Lourdes M. Quesada	Accountant	OSDS