



24-06460

Republic of the Philippines  
**Department of Education**

REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
**SGOD-2026-0051**

To: Assistant Schools Division Superintendent  
Chief Education Program Supervisor, CID  
Chief, Education Program Supervisor, SGOD  
Education Program Supervisors, CID  
Education Program Supervisor, SGOD  
Public Schools District Supervisors  
Division Section Heads  
All Public School Heads, Elementary, Integrated, and Secondary Schools

Subject: **TURN-OVER CEREMONY OF THE DONATIONS FROM THE GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS) - ADOPT-A-SCHOOL PROGRAM**

Date: February 2, 2026

- In line with our commitment to strengthening external partnerships and resource mobilization, this Office announces the **Turn-over Ceremony of the Donations from the Government Service Insurance System (GSIS)** on **February 4, 2026**, at **1:30 PM** at the **2F Grand Palm Villas, Visayan Village, Tagum City**.
- This activity aims to formally accept the donations intended for Sambolongan Elementary School, highlighting the strengthened partnership between the Department of Education and GSIS in supporting the delivery of quality basic education.
- The following personnel are advised to attend the said activity:

Name of Personnel	Designation	Office
Reynaldo B. Mellorida, CESO V	SDS	Division Office – OSDS
Janette G. Veloso, CESO VI	ASDS	Division Office – OSDS
Marlon G. Ebrado, EdD	CES	Division Office – SGOD
Cristopher B. Gonzales, EdD	EPS	Division Office – SGOD
Reynaly Santos, EdD	PSDS	Division Office – CID
Norhan C. Jalmaani, PhD	SEPS	Division Office – SGOD
Leopoldo Robles	School Head	Sambolongan ES

- Travel and other incidental expenses relative to this activity shall be charged against local funds/MOOE subject to the usual accounting and auditing rules and regulations.
- In adherence to all policies, everyone is encouraged to continuously support and value Equal Opportunity (EOP) within the Department.





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6. Immediate dissemination of this memorandum is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

**DR. EDUARD C. AMOGUIS**  
Chief Education Supervisor, CID

SGOD/ncj

FN: Turn-over Ceremony of GSIS Donations

